



**Director's Report**  
**Sechelt Public Library**

**April 30 – May 29, 2024**

**By Leianne Emery**

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## 1. Cover Photo

When you are just not tall enough...

One of the many drywall team members at work May 15<sup>th</sup>. This photo is taken inside the library looking out towards the building foyer. More details on the flood restoration process further into the report.

## 2. Highlights for April 30 – May 29

- Phase 1 – Municipal Hall remediation Work tender out
- Needs Assessment still underway by team at Tony Osborne Architecture and Design.
- HI voltage Electrical completed
- Low voltage electrical completed
- Drywall complete
- Mudding and taping ongoing
- Moving date from the Pop-Up to the main library is now set (AGW)
- Insurance Claim to Contents Insurer (AON) ongoing
- Cognitive Care Kit first presentation done May 16
- BC Government SOFI and Statistics both completed and sent in
- Summer student interviews in process
- Summer Reading Club activities at Sechelt Library ready to go
- CGKEY and GCOS paperwork a nightmare
- Storytimes at popup
- Storytime at Mem7iman
- Cyber-attack at BC Library Coop
- Iris Loewen endowment funds for 2024 received
- Strategic Plan 2024 – 2027 complete
- Complete inventory of library items done for contents insurance
- Syiyaya Days consideration
- New and interesting STEAM kits being considered (accessibility oriented)
- Service Canada / CRA Super Clinic Friday April 26 went well. Next one in the fall.

## 3. Friends of the Library

These upcoming Book Faires will all be hosted at Seaside Centre:

May 31 – Jun 2

June 14-16

July 19-21

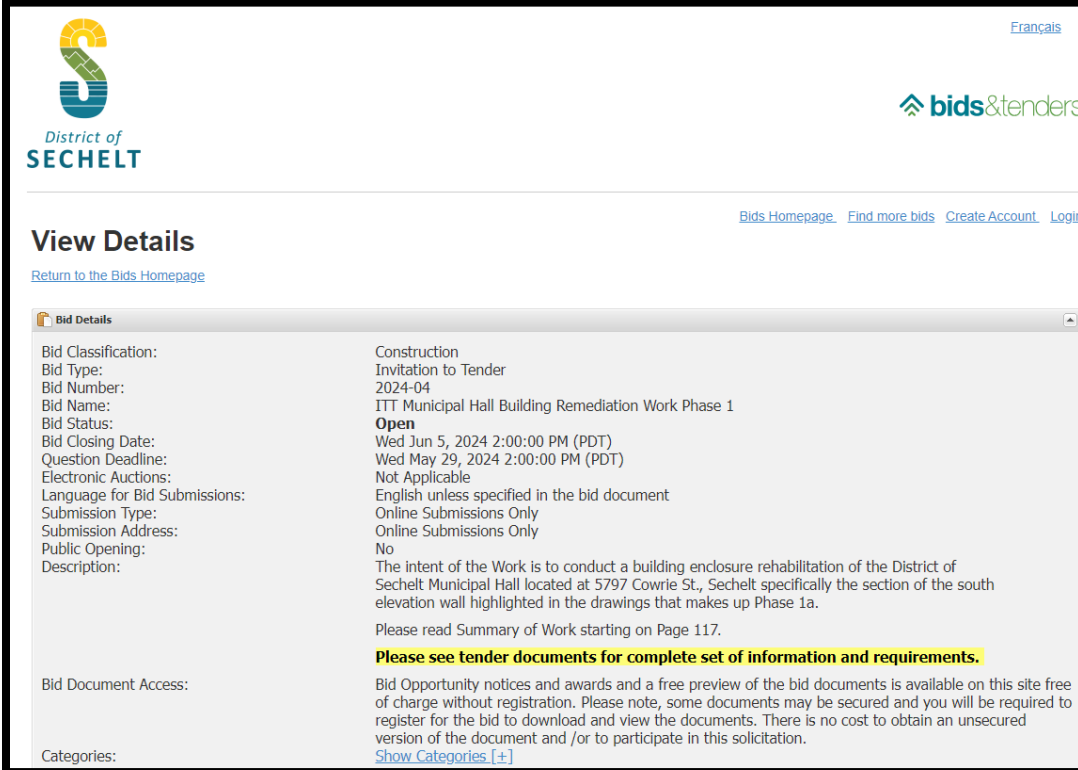
August 16-18

September 20-22

## 4. Building Remediation (exterior) with the District of Sechelt

### Phase 1:

The District of Sechelt official tender for Phase 1 remediation on the South side of the building is out and will close June 5, 2024. We participated (mostly observed) in a walkabout and question period for contractors a few weeks ago. We do know that it will be a disruption for the library during the construction process but we cannot avoid that. More details in the Board meeting.



The screenshot displays the 'View Details' page for a bid on the District of Sechelt's Bids & Tenders portal. The page includes the District of Sechelt logo, a 'Français' language option, and navigation links for 'Bids Homepage', 'Find more bids', 'Create Account', and 'Login'. The main content area is titled 'View Details' and contains a 'Bid Details' section with the following information:

Bid Classification:	Construction
Bid Type:	Invitation to Tender
Bid Number:	2024-04
Bid Name:	ITT Municipal Hall Building Remediation Work Phase 1
Bid Status:	<b>Open</b>
Bid Closing Date:	Wed Jun 5, 2024 2:00:00 PM (PDT)
Question Deadline:	Wed May 29, 2024 2:00:00 PM (PDT)
Electronic Auctions:	Not Applicable
Language for Bid Submissions:	English unless specified in the bid document
Submission Type:	Online Submissions Only
Submission Address:	Online Submissions Only
Public Opening:	No
Description:	The intent of the Work is to conduct a building enclosure rehabilitation of the District of Sechelt Municipal Hall located at 5797 Cowrie St., Sechelt specifically the section of the south elevation wall highlighted in the drawings that makes up Phase 1a. Please read Summary of Work starting on Page 117. <b>Please see tender documents for complete set of information and requirements.</b>
Bid Document Access:	Bid Opportunity notices and awards and a free preview of the bid documents is available on this site free of charge without registration. Please note, some documents may be secured and you will be required to register for the bid to download and view the documents. There is no cost to obtain an unsecured version of the document and /or to participate in this solicitation.
Categories:	<a href="#">Show Categories [+]</a>

### Phase 2:

The next DOS Committee of the Whole (COW) meeting where further remediation and plans for the tower (Phase 2) combined with possible extension options will be discussed on Wednesday June 26, 2024. Our Needs Assessment will be completed by then as well and Tony Osborne from TOAD will be speaking.

## 5. Needs Assessment with TOAD

We continue to work with Tony and his team at Tony Osborne Architecture and Design (TOAD) on creating a Needs Assessment for the Library. The “final draft” version they provided took us two full days to review thoroughly and there were many many markups on the return copy. I can tell you that it will show that an increase in size is more than warranted.

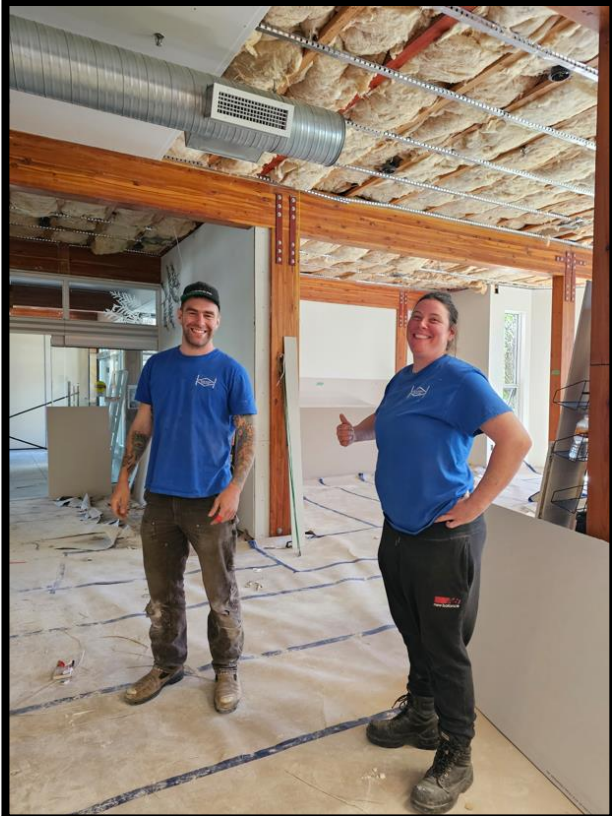
## 6. Building Flood Restoration

Slowly but surely, we progress in flood remediation process. There is much coordination with Coast Wide and different subcontractors in terms of building access, heating, cooling, dust levels and remediation timing.



From April 22, 2024 to current, here are some photos of contractos at work:

HiTech Electrical. Chosen and appointed by the insurance company (much to the disappointment of Coast Wide and ourselves). This company did the high voltage preliminary work.



Right: Kristoff and Anna from Webber McCall who did the extra work we requested on the data lines. You can see half the ceiling is already up – so we had to hurry!



Left: Drywallers completing the ceiling



Mudding and taping team. Estimates were that they would be completed by May 28<sup>th</sup> but they are not yet....



### **Additional Steps Still to Go:**

Clean-up from mudding and taping

Painting

Baseboards

Carpet Cleaning and Treating

Electrical completion – both high voltage (electrical lines) and low voltage (data lines)

Ceiling lighting (pot lights and fluorescent lighting (one additional going in)

Shelving reinstallation everywhere

Packing up the Pop-up

Moving everything from Pop-Up to main library

Getting the library back in order (1.5 – 2 weeks)

We are still looking at the same estimate we announced on April 22 – which was for re-opening fully first part of July. AGW!

## **7. Insurance Claim - Contents**

Our official insurance claim for the contents lost during the January 17<sup>th</sup> flood was submitted and claim is still ongoing. To date, we have had many frustrating back and forth discussions with the insurers (AON) over some of the larger ticket items (\$5500 books and \$13K self-check). We still await final approval.

## **8. Insurance Statement of Values for 2024 insurance**

Jessica, Rose, Jason and I have spent much time creating a list of everything we have in the library and attached value to it. These values form the basis of how our insurance premiums are calculated. The three categories are:

Library Circulating Items

Computers and Technology

Library furniture, shelving, décor and office supplies



This information will be supplied to AON each year as our Statement of Values (through the DOS as we are part of their collective contents insurance). The DOS is also working on exact evaluations for their own properties.

Note: our two other insurance policies are done independently of the DOS and are directly between the Library and the Insurer.

## 9. Iris Loewen Endowment Fund



## 10. BC Government SOFI and STATS

As we receive BC government funding each year (only the \$82K per year is somewhat consistent), we are required to do quite an amount of reporting.

1. Grant Reports = completed and submitted
2. SOFI (Statements of Financial Information) = completed and submitted
3. Statistics = completed and submitted
4. Company and Board information = completed and submitted
5. Typical week = completed and submitted

### **Some interesting 2023 statistics (not all are used in the BC Provincial Stats):**

1353 Bus ticket sales (23.56% increase from 2022)  
807 New memberships (25.63% increase from 2022)  
326 Incoming books from Pender Harbour via our courier (26.85% increase from 2022)  
37 Outgoing books to Pender Harbour via our courier (50% decrease from 2022)  
15869 WIFI users at Sechelt Library (17.77% increase from 2022)  
46557 Website visits (5.62% increase from 2022) (not including catalogue visits)

110	number of “unique” programs (adult, children and teen)
473	number of programs (adult, children and teen) sessions
5979	number of participants in library programs
6467	Public computer users at Sechelt Library (21.56% increase from 2022) (TW = 7750)
39573	Interactions (19.24% increase from 2022) (TW = 56800)
85481	Visitors to Library (21.37% increase from 2022) (TW = 91050)
293	Average visitors per day (22.08% increase from 2022) (TW = 311 per day)
4891	Interlibrary loan lending: Sechelt items lent to other libraries
5849	Interlibrary loan borrowing: items we brought in from other libraries for Sechelt Library patrons

Note: TW = BC government “Typical Week” calculations

## 11. Changes to the Law Coming for Drug Use in Public Spaces

This will warrant some discussion with our local police regarding what we are to do and what we are to expect when someone is using drugs on our Library/ DOS property.

### **Ottawa approves B.C.'s request to recriminalize use of illicit drugs in public spaces**

B.C. Premier David Eby asked for an adjustment to the province's decriminalization program late last month

[Darren Major](#) · CBC News · Posted: May 07, 2024 11:24 AM PDT | Last Updated: May 7

Minister of Addictions and Mental Health Ya'ara Saks said Tuesday the federal government has approved the B.C. government's request to recriminalize the use of illicit drugs in public spaces.

The province is just over a year into a pilot program that allows adults to carry up to 2.5 grams of drugs for personal use without facing criminal charges. The program was made possible through an exemption granted by Health Canada under the Controlled Drugs and Substances Act.

B.C. Premier David Eby asked nearly two weeks ago for an adjustment to the exemption order to recriminalize the use of those drugs in public spaces, such as hospitals and restaurants.

Saks told reporters outside the House of Commons that she has approved the request and it will take effect "immediately."

"We've moved forward with B.C. on this with a clear lens on public health and public safety, because we know that we need to address the opioid crisis and the overdose deaths that we're seeing as a public health issue," she said.

"That being said, communities need to be safe."

While adults would still be allowed to carry small amounts of illicit drugs and use them in private, they could be arrested for using them in public.

## 12. Cognitive Care Kits



Now ready for circulation! We did a presentation to caregivers last week – which was organized by Mary Caros of the Sunshine Coast Resource Centre. All those who attended were very interested and enjoyed the presentation but attendance was not as high as we were expecting due to some conflicting events at that same time. The resource Centre is potentially planning a September event for caregivers which we are invited to present at again. Also, the SSC Healthcare Auxiliary thought the presentation was excellent and wanted to have me write an article for their newsletter. Also, they wish for us to present of Cognitive Care Kits for all branches in September. We will be doing much more marketing – but it will take time.

## 13. May Programming Photo

A happy group of card makers in Ruth's Card Class at the Pop-Up.



## 14. Summer Reading Club 2024

**2024 theme: “A World of Curiosities”**

Our 2024 Summer Reading Club activity brochure is out and we are now welcoming participants!

### Reading Logs

**Available June 17th**  
Pick up your Reading Log at the Sechelt Library!

1. Add a checkmark every day you read
2. Bring your Reading Log to the library each week to get a sticker!
3. Bring your completed Reading Log to the Sechelt Library after August 17th and get a medal for your reading achievement!

**Read To Me** Logs Available for Preschoolers.

Find the app at [bcsrc.ca](https://bcsrc.ca)

### Award Ceremony

**Saturday, August 17, 11am**  
**Outside the Library on the Lawn**  
Completed your reading log? Come get your reading medal and a prize! Local Entertainer Charlotte Diamond will be performing and we will have snacks, face paints and bubbles!





## Summer Reading Club



# WORLD of CURIOSITIES

Check our website for more info  
<https://sechelt.bc.libraries.coop/>

Call or email to register for programs  
604-885-3260  
[info@sechelt.bclibrary.ca](mailto:info@sechelt.bclibrary.ca)



## Messy Science: Preschool

**Ages 3-4**

**Fridays**

**Outside the library on the lawn**

**10-11 am**

Drop off your child or stay with them to experiment with science!

**Registration required.**

July 5 **Marble and Blow Painting**  
Paint a picture without using your hands!

July 19 **Lava Bottles**  
Learn about liquids and density

July 26 **Potion Station**  
Explore and mix different things.

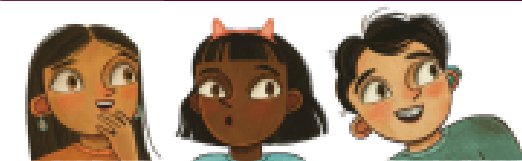
Aug 9 **Homemade Ice Cream**  
Learn the science behind ice cream!

## SRC Artist Event

Wed  
July 24th  
2-3 pm  
Ages 8-12

On Zoom  
or  
Room of  
Requirement

**Drawing Workshop**  
Join the Summer Reading Club's 2024 illustrator Meneka for a drawing workshop! You can participate from home or come to the library and watch as a group.  
**Registration required.**



## Teen Book & Cook Club

**Ages 11-18**

**Wednesdays 2-4 pm**

**Rockwood Lodge**

**Registration required.**

Come cook a meal and talk about a book with fellow food lovers! Let staff know about your dietary restrictions/allergies.

**Registration required.**

July 16 **A Pho Love Story**  
by Loan Le  
**Menu:** Dumplings and Pho

July 23 **Bloom**  
by Kevin Panetta  
**Menu:** Pizza

July 30 **Heartless**  
by Marissa Meyer  
**Menu:** Cookies and Lemon Tarts

## Other Teen Events:

**Tuesday**  
**Aug 13**  
2-3:30

Teen Area  
Ages 9-14

**Library Escape Room**  
Beat the clock by finding and solving clues hidden around the library.  
**Registration required.**

**July 4-  
Sept 2**

Gr. 6-12

**SRC Scratch Tickets**  
Check out a book and get a Scratch Ticket for a prize! See website for more details.

## Summer Reading Club: Primary

*Ages 5-8*

**Thursdays 10:30-11:30 am**  
**Community Room**

Drop off your child for some Summer Reading Club activities. Each week we will play games, read books, do art and play!

**Registration required.**

**July 4** **Mysterious Creatures**  
Race paper dragons and design your own creature puppet!

**July 11** **Depths of the Earth**  
Make a fizzing volcano painting and salt dough fossils.

**July 18** **Precious Mysteries**  
Make a rabbit and magic hat puppet.

**July 25** **Natural Curiosities**  
Create art from items found in nature.

**Aug 8** **Beyond Our World**  
Work together to build a space-themed photo booth.

**Aug 15** **Collections and Memories**  
Make a collage to tell the world all about you!



## Summer Reading Club: Intermediate

*Ages 9-12*

**Thursdays 1:30-2:30 pm**  
**Community Room**

Drop off your child for some Summer Reading Club activities. Each week we will play games, read books, do art and play!

**Registration required.**

**July 4** **Mysterious Creatures**  
Design your own cryptid and play some fun games.

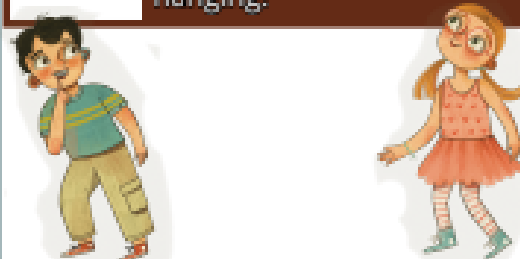
**July 11** **Depths of the Earth**  
Make a subterranean creature and battle for supremacy!

**July 18** **Precious Mysteries**  
Explore optical illusions and build a thaumatrope.

**July 25** **Natural Curiosities**  
Create art from items found in nature.

**Aug 8** **Beyond Our World**  
Build a straw rocket and a rocket bookmark.

**Aug 15** **Collections and Memories**  
Make a macrame wall hanging.



## Messy Science: Primary

**Ages 5-8**  
**Wednesdays**  
**10-11 am**

**Outside the library on the lawn**

Drop off your child at this exciting program where they can experiment with science!

**Registration required.**

**July 3**     **Ooey Goopy Magnets**  
Make magnetic slime and play with it!

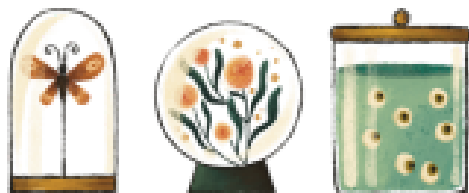
**July 10**    **Erupting Volcanoes**  
Use chemistry to erupt a volcano!

**July 17**    **Egg Geodes**  
Make a crystal wonder out of a humble egg.

**July 24**    **Catapult Painting**  
Build a catapult to launch paint!

**Aug 7**      **High-Flying Hoops**  
Zoom into action with a gliding speeder!

**Aug 14**    **Homemade Ice Cream**  
Learn the science behind ice cream!



## Messy Science: Intermediate

**Ages 9-12**  
**Wednesdays**  
**Outside the library on the lawn**  
**11:30-12:30**

Drop off your child at this exciting program where they can experiment with science!

**Registration required.**

**July 3**      **Elephant Toothpaste**  
Use chemistry to create a foaming reaction!

**July 10**    **Air Cannons**  
Can you knock down pins with nothing but air?

**July 17**    **Bottle Rockets**  
Shoot bottles high into the sky!

**July 24**    **Slime Time**  
Is it a solid? Is it a liquid? No, it's slime!

**Aug 7**      **Solar Bake-Off**  
Can you cook with the power of the sun?

**Aug 14**    **Homemade Ice Cream**  
Learn the science behind ice cream!



## Other Events

**Sat**  
July 20  
2-3pm

### Magic Potions

**Age:**  
7-13

Fire burn and cauldron bubble! Brew up glittery, swirly potions in glass bottles.

Library  
Lawn

**Registration Required.**

**Sat**  
July 13  
1-3pm

### Rock Painting

**Age:**  
All ages

Paint a rock and place it somewhere outside for others to find!

Library  
Lawn

**No registration required.**

**July 27**  
2-4pm

### Partners Mario Kart Tournament

**Age:** 6+

Race as a duo - one partner gives directions while the other drives while blindfolded!

Community  
Room

**Registration Required.**

**Tues**  
July 9  
&  
**Sat**  
Aug 10  
2-3pm

### Kids Card-Making

**Age:**  
4-8

**Room of Requirement**  
Local card-making buff, Ruth Moore, will be leading this card-making and crafts class. Supplies provided.

**Registration Required.**

**Pick up the week of**  
July 29 -  
Aug 3

### SRC Take & Make Kits

Pick up a bag of instructions and materials to do an activity at home.

Age 5-8: Sunflower Art

Age 9-12: Origami

**Registration Required.**

## Year-Round Kids Events

**Wed**  
3:30-  
4:30p

### Youth Book Club

July 10 & Aug 14

Check the website to see which book we are reading each month. Snacks provided!

**Age:**  
9-12

**Registration Required.**

Teen Area

**Every**  
**Tues**  
5:30-  
8:30

### Dungeons & Dragons

July 9, 16, 23, 30

Aug 13, 20

Call or email the library to join our waitlist.

Currently seeking Dungeon Masters!

**Age:**  
Teens  
and  
Adults

**Fridays**  
3pm-  
4:50pm

### Teen Anime Club

July 12 & 26

Aug 9 & 23

Watch anime, discuss manga, and eat tasty snacks at this program twice a month.

**Registration Required.**

Ages 9-18

Community  
Room

**Sat**  
10:30-11

### Storytime

July 6, 13, 20, 27

Aug 10

Join us on Saturdays for books, songs and play.

**No registration required.**

Families  
with kids  
under 5

Library  
Lawn




## 15. Summer Student 2024

We are still in the process of hiring a Summer Student and will be doing our last interview on Wednesday May 29<sup>th</sup>. The Summer Student will be working between June 25 and August 17, 2024. The paperwork with the government for GCKEY and GCOS is such that I wonder how anyone could think positively about the people or the processes of this branch of the federal government...

## 16. Cyber Attack at the BC Library Coop

More discussion on this subject at the Board Meeting.

This is the message we currently have up on our website. The OIPC office has been notified, they have conducted their work, and we all (as in all libraries) will taking the messages on our websites down at the end of the month.



**SECHELT LIBRARY**  
Space to think

**Notification of Privacy Breach**

On April 25, 2024, the BC Library Cooperative, who manage our library catalogue system (SITKA), notified us that they had experienced a privacy breach. Log files on their servers were obtained that contained the email addresses and phone numbers of patrons who had received automated notifications from the library system (i.e., checkout notices, overdue notices, hold notifications) between March 27 and April 19.

Only the email addresses of people who received notifications (or the phone number of people who received SMS notifications) were leaked. The content of the notifications was NOT leaked. The leaked data does not say what the notifications were about, and it does NOT reveal any other information about patrons or their library use, such as checkouts and holds. The BC Library Cooperative regrets this happened and are working with the software provider to ensure this issue is resolved and does not occur again.

It is our understanding that the most likely risk from this information leaking is it being used to generate spam or phishing messages.

In addition, it may increase the likelihood of spear phishing messages – messages pretending to be from a person or system you are known to communicate with. Please know that the library will NEVER ask you for your password nor any other sensitive email like social insurance or banking information, nor ask for funds from you.

If you receive any message that appears to be from the library but is asking for any of these things, do not hesitate to follow up by calling us directly at (604)-885-3260 if you are at all unsure of its truthfulness.

Here were the “talking points” we created for staff in case someone called:

1. The BC Library Cooperative was hacked, not the Sechelt Library.
2. The hackers did try to ransom the information, the Library Coop refused to pay.
3. The data stolen was a transmission log, not patron records.
4. These logs only record that a message was sent to a patron by a BC Library Coop member library.
5. The records DO NOT contain the content of these messages.
6. Scammers might use these records to send false messages to people, pretending to be the library.
7. The Sechelt Library will NEVER ask for payment online.

## 17. Strategic Plan 2024 - 2027

## OUR VISION

To empower, connect and inspire.



## OUR MISSION

To be a valuable community asset that inspires minds, connects citizens and empowers lives.



# SECHELT PUBLIC LIBRARY

## 2024–2027 STRATEGIC PLAN

The Sechelt Public Library is an integral asset to our community and enhances the lives of many on the Sunshine Coast and beyond. Our service area encompasses the District of Sechelt, shishálh Nation Government District, Roberts Creek, Halfmoon Bay, and Pender Harbour/Egmont with our operating budget being financially supported by these five local government funders as well as the BC Government.

The desire of every Sechelt Library staff member is to positively impact the lives of our fellow citizens - not just for a moment or a day - but for a lifetime. Not taken lightly is our role in providing access to knowledge, being a haven for imagination, and in fostering social connections for all ages. We improve, adapt and innovate so that the items contained within our walls and the services we offer best serve our evolving community. Professional service and support are provided to all in a democratic space free from financial barriers. We know we make a difference.

We will continue to advocate for literacy, intellectual freedom and a strong physical structure that provides space to breathe and grow. With these, the Sechelt Library will continue to be a valuable community asset.

Leianne Emery  
Director, Sechelt Public Library



# OUR PRIORITIES

## Fuel Literacy and Spark Discovery

The library is steadfast in its commitment to enhance literacy, creativity and discovery, ultimately empowering individuals and the community to learn, to grow and to innovate.

- Be strategic, unbiased and forward thinking in our collection development, service offering and program planning.

## Embrace Everyone

The library endeavors to ensure that all library items, services and opportunities are beneficial for everyone regardless of age, sexual orientation or physical ability. We embrace equality and inclusivity.

- Continue to assess all areas outlined in the Sechelt Library Accessibility Plan and make improvements whenever and wherever possible.
- Continue to advocate for intellectual freedom ensuring that this fundamental value is maintained throughout our library.

## Forge Connections

The library will continue to build partnerships, create opportunities and foster community ties, enabling a collaborative ecosystem that enhances service offerings and community engagement.

- Build beneficial partnerships with individuals, businesses and provincial/federal organizations on the Sunshine Coast and beyond.

## Enrich Environments

We recognize that our library building - built in 1996 for a population of 7000 and a staff of 5 - no longer offers adequate square footage to properly or safely house the library's collection, staff, volunteers, processing areas, services, programs and events.

- Continue to be strategic in our use of current space to create a welcoming, adaptable library that enriches our patron experience and supports staff functionality.
- Pursue a professional "Needs Assessment" for our library space that addresses current needs and takes into consideration the inevitable future growth in our community and library.
- Work with the District of Sechelt staff and council, architects and other professionals in furthering our mutual need for additional space.

