

**SECHELT PUBLIC LIBRARY ASSOCIATION
BOARD OF TRUSTEES - AGM MEETING MINUTES
March 29, 2023
In Person – Seaside Centre, Sechelt**

Present: Patricia (Pat) Harvey – Chair Ruth Moore – Board Vice Chair
Rhian Piprell – Secretary/Treasurer Dixie Meagher – Board Member
Leianne Emery – Library Director Jack Young – Board Member
Ann Hopkins – Board Member Garry Nohr – Board Member
Paula Selmayr – Board Member Adam Shepherd – District of Sechelt Representative
Justine Gabias – SCR D Representative

Regrets:

Minutes: Jessica Kraus – Library Administrative Assistant

1. Call to Order

Pat Harvey called the meeting to order at 0900. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shishàlh Nation and thank them for their generosity.

2. Approval of Agenda

Motion to approve the agenda.

Motion: Ann Hopkins **Second:** Paula Selmayr **Carried**

3. Approval of Minutes from Annual General Meeting of March 26, 2022

Motion to approve the minutes.

Motion: Rhian Piprell **Second:** Ann Hopkins **Carried**

4. Reports

4.1 Letter from Library Director

With a photo-essay, Leianne made a presentation of appreciation to Pat Harvey, the Board Chair with whom Leianne has had the pleasure of working with for her entire time at the Library so far (three years). She described the many changes, challenges and successes experienced by the Board and Library Staff over the past three years.

4.2 Treasurer

4.2.1 Motion to accept the 2022 Financial Statements (draft for discussion purposes only).

Motion: Rhian Piprell **Second:** Ruth Moore **Carried**

4.2.2 Motion to accept a review in lieu of an audit for the Sechelt Public Library and waive the requirement to appoint an auditor

Motion: Rhian Piprell **Second:** Dixie Meagher **Carried**

4.2.3 Motion to re-appoint James & McIntyre CPAs**Motion:** Rhian Piprell**Second:** Ruth Moore**Carried****4.3 Friends of the Library**

The Friends of the Library is a group operating as a separate entity from the Library raising funds for approved expenses outside of the normal operating budget of the Library. It currently has more than 40 volunteer members. Their annual report and summary purchase report were submitted by Ruth Moore (attached at end).

4.4 Board Trustees 2023**4.4.1 Trustees continuing in the 2022-2023 two year term:**

Ann Hopkins
Ruth Moore
Pat Harvey
Rhian Piprell
Dixie Meagher
Paula Selmayr

4.4.2 Nominees for Trustees for the two-year term 2022-2023, whom are willing to be reappointed to the Board and have signed the appropriate papers:

Garry Nohr
Jack Young

Motion to accept nominees as presented.

Motion: Ann Hopkins**Second:** Adam Shepherd**Carried****4.4.3 Nominations**

New nominees for Trustees for the two year term 2022-2023 who are willing to be appointed to the Board and have completed and submitted a formal nomination

No new nominations have been received.

4.5 Comments from the Board Chair

Pat expressed much heartfelt appreciation to the Library Staff, Leianne, Library Funders, the Board and the community for all their support over her time as Chair.

5. New Business

No new business to report.

6. Comments / Questions from the attendees

- From a couple who moved here from England seven years ago: “We love the Sechelt Library, the staff are very helpful, nothing is too much trouble”
- Another attendee mentioned they appreciate the sense of community the Library promotes with the many activities available. She was able to cultivate many new friendships there after her retirement.
- One other person was very thankful for everything the Library does for its patrons.

7. Adjournment

Motion to adjourn.

Motion: Dixie Meagher

Second: Ann Hopkins

Carried

The meeting was adjourned at 0925.

Friends of the Library 2022 Annual Report :

Sechelt Public Library AGM March 29, 2023

Report Re: Friends of the Library:

Have 13 Book Faires planned for 2023 from January to November.

The first 3 Book Faires have netted \$1436.00, \$2003.00 and \$1341.50 for a total of \$4,780.50.

From January 2013 to March 2023 The Friends have purchased \$93,197.70 in equipment for the Library and have an impressive bank account ready to do more.

Ruth Moore

Friends of the Library Purchase Report January 2013 – March 2023 (2 pages) :
**FRIENDS OF THE SECHELT PUBLIC LIBRARY
Purchases for SPL January 2013 through March 2023**

ITEMS	YEAR	COST	TOTAL PER YEAR
	2013		\$1,011.22
Kiddie Karrel PA System		\$832.58 <u>\$178.64</u>	
	2014		\$18,124.72
Magazine Rack		\$304.64	
Digital Display		\$673.94	
DVDs		\$1,782.69	
Retractor Banner		\$354.09	
Chairs		\$6,359.28	
Sloping Shelves		<u>\$8,650.08</u>	
	2015		\$1,494.63
Craft Cart		482.23	
Tent		\$335.99	
Banner		\$44.05	
Button Maker		\$460.94	
Book Basket - mom may mon		<u>\$171.42</u>	
	2016		\$4,941.17
DVDs		\$4,428.52	
Hip Hop		\$99.05	
Teen Magazine Rack		\$364.14	
Elder Women's Drop-in Group		<u>\$49.46</u>	
	2017		\$37,812.10
Book Trucks (5)		\$2,202.83	
Bookbags (2,000)		\$4,099.20	
April is Poetry Month - Sponsor		\$500.00	
Programming Support		\$2,500.00	
Daisy Readers (2)		\$1,075.57	
Cameras - Video and Digital		\$611.53	
CD Players (2), Memory cards and Makey- Makey Accessories		\$223.23	
SelfCheckout with Novelist (2)		\$26,463.80	
Elder Women's Drop-in Group		\$88.95	
Camera Tripod		<u>\$46.99</u>	
	2018		\$11,389.29
April is Poetry Month - Sponsor		\$500.00	
Mini Book Trucks (6)		\$2,690.35	
Pico's Puppet Palace Children's Performance		\$350.00	
Teen Cook & Book Club		\$405.93	
Workroom Reorganization(Furniture, Laptops - to date)		<u>\$7,443.01</u>	
	2019		13,642.31
Computer Equipment		\$3,127.08	
Spring-loaded Book Return		\$3,000.35	
Daisy Player/Victor			
Reader Replacement		\$642.60	
Standing Desk		\$747.95	
Technology Items including Cicut Maker Essentials		\$850.00	
Video Game Collection - Start-up Funds		\$1,546.68	
Dolby		\$44.79	
Laminator, Laminator Sheets, USB Hub, Keyboard		\$945.75	
Staff Room Coffee Maker		\$146.47	
Retractable Banner Replacement		\$351.68	
Adult Programming		\$1,417.30	
Children's Programming		\$821.66	



Space to think

<u>ITEMS</u>	<u>YEAR</u>	<u>COST</u>	<u>TOTAL PER YEAR</u>
	2020		\$3,283.46
Dementiability Training (Nov. 2019)		\$400.00	
Patron counter; Wireless Keyboards		\$1,061.09	
Prizes for Events		\$99.00	
Shipping		\$163.85	
Video Game Start-up Collection		\$953.32	
Swag with SPL Brand		\$350.00	
Halloween Treats		\$156.20	
Board Games (2)		\$100.00	
	2021		\$0,000.00
Covid -19 grants received by SPL made funding requests unnecessary			
	2022		\$1,498.80
Movie Projector, Stand and Screen		\$1,498.80	
	2023		
Credenza Desk for Seed Exchange (pending)		\$0.00	
GRAND TOTAL			\$93,197.70