

**SECHELT PUBLIC LIBRARY ASSOCIATION
BOARD OF TRUSTEES - MEETING MINUTES****May 31, 2023****In Person – Library Community Room**

Present: Rhian Piprell – Board Chair Ruth Moore – Board Member
Patricia (Pat) Harvey – Vice Chair Dixie Meagher – Secretary/Treasurer
Leianne Emery – Library Director Jack Young – Board Member
Paula Selmayr – Board Member Garry Nohr – Board Member
Adam Shepherd – District of Sechelt Representative
Justine Gabias – SCR D Representative

Regrets: Ann Hopkins – Board Member

Minutes: Jessica Kraus – Library Administrative Assistant

1. Call to Order

Rhian called the meeting to order at 0900. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shishàh Nation and thank them for their generosity.

2. Approval of Agenda

Motion to approve the agenda.

Motion: Ruth Moore **Second:** Dixie Meagher **Carried**

3. New Business

3.1 Summer Meeting Schedule: No meeting in June or July, next meeting August 30, 2023.

Motion to approve summer meeting schedule as presented.

Motion: Pat Harvey **Second:** Dixie Meagher **Carried**

4. Business Arising from previous Board Minutes

4.1 Canada Day (Community Day in Sechelt) Parade: Ruth, Adam, Paula and Rhian are available to participate in the parade. Other Board Members are unsure of availability at this time. Jessica and Leianne to design and order Library t-shirts for the Board, design and order signage from local print shop, design and print library services signage, find library banners stored somewhere and set up a vehicle for use in parade.

4.2 Board Photo: Date for Board photo to be set up this summer by Jessica.

4.3 Board Strategic Plan: Rhian requested Board to review the current plan (developed in 2020) over the summer. A meeting to discuss the Strategic Plan will be organized by Rhian (possibly August 30, after the next Board meeting).

4.4 Approval of Minutes from meeting from April 26, 2023.

Motion to approve the minutes as presented.

Motion: Paula Selmayr **Second:** Ruth Moore **Carried**

5. Library Director's Report (April 2023)

Leianne emailed copies of the Director's Report to all Board Members prior to the meeting, as well as provided printed copies at the meeting, for review. She reviewed the report and noted the following highlights:

- New artwork: Watercolours by Hiroshi Shimazaki at self check area
- Inappropriate computer use: two patrons have on several occasions recently been caught using the library computers inappropriately (looking at pornography). It gives rise to the need to review and update the Library Computer Use Policy. Leianne and Jessica have started working on this and will work with the Policy Committee to implement any changes.
- Cognitive Care Kits: The review with representatives from Shorncliffe and VCH went well. Rose and Leianne working on finishing the kits and getting them into circulation.
- Magazine/Computer Area: Artwork on wall to be provided through a collaboration with Chatelech Secondary School art program.
- Pender Harbour Reading Centre: receiving donated DVD's from SPL (through weeding) and FoL.
- Upcoming Events/Plans: Laser tag (tonight), Pride in the Park (working at a table with the Literacy Coalition), and library tech upgrades through the summer.
- Library Meeting: Leianne and Rhian met with the director and board chair of Gibsons Library to discuss current funding levels, possible cost sharing with employee training and other collaborations.
- Library Funding: DoS will have their final vote June 7th to decide on this year's funding level.
- Library 101: Describes the process of getting a book from a library supplier to the shelf.

6. Committee Reports

Policy Committee: Pat reported she and the committee will be reviewing the policies in the fall, including the Computer and Internet use Policy. Jessica to print a hard copy for them to use and mark up.

7. Liaison Reports

Friends of the Library: (Ruth Moore)
\$1738.50 raised at the last book sale.

BCLTA: (Pat Harvey)

Pat attended the AGM and noted Babs Kelly is leaving the Directors position. The new executive will be listed in the next bulletin.

InterLINK: (Ann Hopkins)

Rhian reported Ann attended the recent meeting. Rhian enjoyed the Farewell event for Michael Burris.

8. Business Reports

8.1 District of Sechelt, Adam Shepherd:

Adam reported that the DoS has started the Strategic Planning session to cover the next 3.5 years. The Sechelt Nation hosted a Water Summit recently and offered suggestions to help with the water

crisis on the Coast. Working with the Sechelt Nation may help expedite plans to develop water reservoirs for future water use, as they have significant federal connections.

8.2 Sunshine Coast Regional District, Justine Gabias:

Justine attended the Water Summit as well and noted how much the Nation emphasised the value of water as a sacred resource. She also reported the SCR D has started working on their Strategic Plan.

8.3 Treasurer, Dixie Meagher:

Dixie noted the Financial Statements show not much expenditure in utilities. This is due to the DOS being quite far behind in their invoicing.

8.3.1 April 2023 Financial Statements

Motion to accept the April 2023 Financial Statements

Motion: Dixie Meagher

Second: Pat Harvey

Carried

9. Action Items

- Library Donation Brochure – Ann Hopkins, in progress.
- Board Strategic Plan – Rhian to set time for review this year (possibly Aug 30, 2023).
- Board Photo – Jessica to arrange a date with the Board this summer for the photo.
- Canada Day Parade – Leianne and Jessica design, order and gather all things needed for SPL parade participation by the SPL Board.

10. Adjournment

Motion to adjourn meeting.

Motion: Adam Shepherd

Second: Dixie Meagher

Carried

The meeting was adjourned at 1025