



**Director's Report**  
**Sechelt Public Library**  
**June 29, 2023 – July 26, 2023**  
**By Leianne Emery**

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## 1. Cover Photo

Sechelt Library Board Members and special guests participated in the Canada Day Parade on July 1, 2023. The crowds on Cowrie sure showed their appreciation for their library! Many thanks to all who participated and represented our library so well – in their sassy new t-shirts!

## 2. Highlights for July

- Upgrade project of library server completed
- Participation in the Canada Day Parade a great Library Board success
- 3 new rolling shelves arrived – renovation and layout of computer and magazine in progress
- Signs go up with a warning about upcoming enforcement of pet policy

## 3. Library Quote

“Libraries will get you through times of no money better than money will get you through times of no libraries.”

— Anne Herbert

## 4. Funding and Service Agreement

An amendment to the Service and Funding Agreement is still being worked on.

## 5. Friends of the Library

### **Book Faires**

The amazing volunteers at “Friends of the Library” (FOL) work tirelessly to put on Book Faires throughout the year and raise funds for “extras” for the Library. The Book Faire on July 14, 15, 16 raised \$2101.50. The book faire on July 21, 22 and 23 raised \$2017.00



### **Donations to Sechelt Library:**

Friends of the Library generously donated over \$18k for the purchase of our 3 new rolling shelves to house magazines, newspapers and CD's. They have also just authorized the purchase of 21 new sloped shelves, at a cost of \$3400, to further enhance our ability to showcase library items.

### **Marketing and Promotion:**

Here is the poster that Heather Till, FOL, put together to outline all the purchase to date the Friends of the Library have purchased for Sechelt Library. Almost \$114k since 2013!



## FRIENDS of the SECHLT PUBLIC LIBRARY

Gifts for the Sechelt Public Library funded by Book Faire sales and the generosity of volunteers and readers.



<b>2013</b>		<b>2017</b>		<b>2019 (cont.)</b>		<b>2021</b>	
Kiddie Karrel	\$832.58	Book Trucks (5)	\$2,202.83	Standing Desk	\$747.95	COVID -19	\$000
PA System	\$178.64	Bookbags (2,000)	\$4,099.20	Technology Items including		<b>TOTAL</b>	<b>\$0,000.00</b>
<b>TOTAL</b>	<b>\$1,011.22</b>	April is Poetry Month - Sponsor	\$500.00	Cricut Maker Essentials	\$850.00	<b>2022</b>	
		Programming Support	\$2,500.00	Video Game Collection -		Movie Projector,	
<b>2014</b>		Daisy Readers (2)	\$1,075.57	Start-up Funds	\$1,546.68	Stand and Screen	\$1,498.80
Magazine Rack	\$304.64	Cameras: Video and Digital	\$611.53	Dolly	\$44.79	<b>TOTAL</b>	<b>\$1,498.80</b>
Digital Display	\$673.94	CD Players (2), Memory Cards and		Laminator, Laminator Sheets,		<b>2023</b>	
DVDs	\$1,782.69	Makey-Makey Accessories	\$223.23	USB Hub, Keyboard	\$945.75	Credenza Desk for	
Retractor Banner	\$354.09	Self Checkout with Novelist (2)	\$26,463.80	Staff Room Coffee Maker	\$146.47	Seed Catalogue	\$2,521.31
Chairs	\$6,359.28	Elder Women's Drop-in Group	\$88.95	Retractable Banner		Rolling Magazine	
Sloping Shelves	\$8,650.08	Camera Tripod	\$46.99	Replacement	\$351.68	Shelving Units (3)	\$18,197.22
<b>TOTAL</b>	<b>\$18,124.72</b>	<b>TOTAL</b>	<b>\$37,812.10</b>	Adult Programming	\$1,417.30	<b>TOTAL</b>	<b>\$20,718.53</b>
				Children's Programming	\$821.66		
<b>2015</b>		<b>2018</b>		<b>TOTAL</b>	<b>\$13,642.31</b>	<b>GRAND TOTAL</b>	
Craft Cart	\$482.23	April is Poetry Month - Sponsor	\$500.00	<b>2020</b>		January 2013 - April 2023	
Tent	\$335.99	Mini Book Trucks (6)	\$2,690.35	Dementia Training		<b>\$113,916.23</b>	
Banner	\$44.05	Pico's Puppet Palace		(Nov. 2019)	\$400.00		
Button Maker	\$460.94	Children's Performance	\$350.00	Patron Counter,			
Book Basket -		Teen Cook & Book Club	\$405.93	Wireless Keyboards	\$1,061.09		
mom may mon Daycare	\$171.42	Workroom Reorganization		Prizes for Events	\$99.00		
<b>TOTAL</b>	<b>\$1,494.63</b>	(Furniture, Laptops)	\$7,443.01	Shipping	\$163.85		
		<b>TOTAL</b>	<b>\$11,389.29</b>	Video Game			
<b>2016</b>		<b>2019</b>		Start-up Collection	\$953.32		
DVDs	\$4,428.52	Computer Equipment	\$3,127.08	Swag with SPL Brand	\$350.00		
Hip Hop	\$99.05	Spring-Loaded Book Return	\$3,000.35	Halloween Treats	\$156.20		
Teen Magazine Rack	\$364.14	Daisy Player/Victor Reader		Board Games (2)	\$100.00		
Elder Women's Drop-in Group	\$49.46	Replacement	\$642.60	<b>TOTAL</b>	<b>\$3,283.46</b>		
<b>TOTAL</b>	<b>\$4,941.17</b>						



We also decided to do an in-library display to further promote all the efforts by the FOL volunteers. A framed photo of a book-faire and a framed poster (as above) are now both located on the wall by the Seed Station.

## 6. Book Displays for July

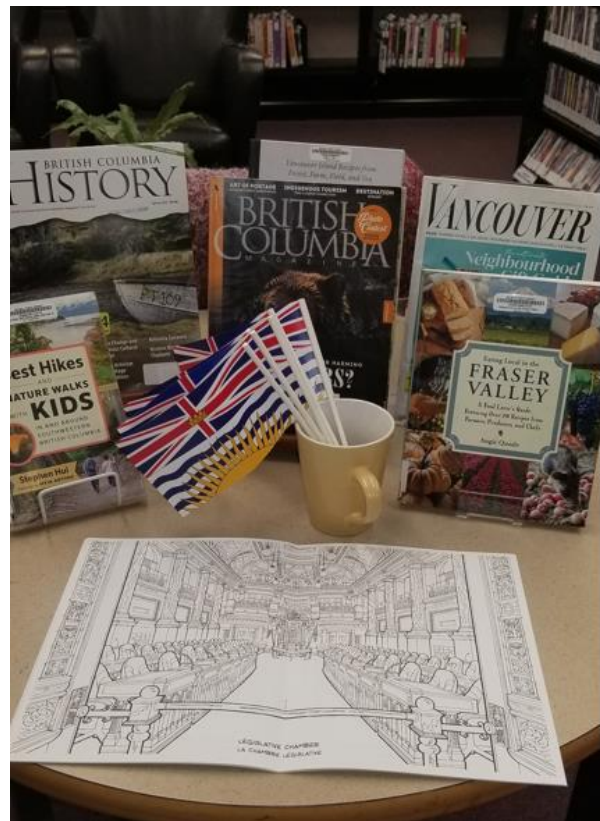
Our unique displays highlighting specific areas of intrigue, holidays, celebrations, seasonal activities, unique subjects from our collection, subjects that match our programming activities, unique world and local events or highlights are as follows for the month of July (thanks Jeff and Lorinda!):

Festival of the Written Arts

Read the Book + Watch the Movie

Lost in Space

BC Day (thanks to Lorinda who collected lots of “swag” from our local MLC Nicholas Simon’s office!)



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## 7. In the Library

We had two issues in the computer / magazine area.

- During most of the year the sun shines in the windows rendering all the computer screens very difficult to see.
- The magazine shelving was not at all conducive to a pleasant browsing experience and not easy to re-shelve. All as the magazines had to lay flat and the covers, which are the selling feature for any magazine, could not even be seen.

Considerations:

- What would we do with the current magazine shelves if we took them out?
- What would we purchase to replace them?
- Who would pay for the shelving units we replaced the old ones with?
- What if magazines are not as popular in 5 or 10 years?
- What would the wall look like underneath – would it need painting? Probably...
- Would the current sparse electrical outlets and data ports accommodate our needs?
- How would we re-arrange the areas to accommodate public computers, reading areas, privacy, chairs with backs against a wall and three new magazine shelves?

So, we went from this:







To this:



To this:



Director's Report



## 8. Outside the Library

Needles besides the book drops, empty alcohol bottles, garbage between the book bins and falling off window moldings at the front of the library and front door...



## 9. Program Highlights – photos for July



Our Summer Reading Club Programs are the highlight of summer for all kids! This is Messy Science with Charlotte and Jason where the kids are learning to make slime!







Ruth Moore's card classes continue to thrill our local card makers with such unique patterns and styles of cards including a paper quilling technique used in the 1800's.



Outdoor Storytime with "Star", our certified St. John Ambulance therapy dog (and Heather)





Teen Scratch and Win is well under way with many teens coming in frequently to take out books and get a scratch ticket!

## 10. Program Guides – August

In addition to the Summer Reading activities that are still taking place (schedule in last month's Board Report), here is the August brochure. We will be excited to have Sam Iversen returning on August 12<sup>th</sup> and, after a vacation, Charlotte will move to doing the Programming for Adults in mid-September.



## REGISTRATION

All programs are **FREE!**

Call (604) 885-3260 or drop by the library to register.

## LIBRARY HOURS

Monday: 10-5 Aug 7 CLOSED  
Tuesday: 10-5  
Wednesday: 10-6  
Thursday: 10-5  
Friday: 10-5  
Saturday: 10-4  
Sunday: Closed

## CONTACT

(604) 885-3260  
info@sechelt.bclibrary.ca

## SOCIAL MEDIA

For more exciting information and photos, follow us on social media.

@secheltlibrary  
@secheltlibrary  
@secheltlibrary

## CREPES AND DATABASES

**Do you want to make Crepes?**  
Follow the link to A-Z World Food on our website homepage and search for Crepes!



**Do you want to order Crepes in French?**  
Our Mango Language Database will teach you! Find the link on our homepage.



**Do you want to listen to a French novel while eating your Crepes?**  
Our Bibliothèque Numérique database has a huge collection of French audio books! Find the link on our homepage.



## ONE-ON-ONE SUPPORT

**Genealogy Tutoring FREE**  
Curious about your family history? Want to discover your family tree? **Appointment with Teresa required.**

**Tech Assistance FREE**  
30 minute one-on-one sessions with our local tech expert. **Appointment with Jason required.**

**Repair Café FREE**  
Saturday, August 12, 10:30-2:30  
Free, while you wait, repair to domestic appliances and devices by volunteers from Gibsons Repair Café. Basic mending of clothes also offered.

**Accessibility Services FREE**  
One-on-one assistance with Daisy audio players, accessibility programs, and resources for individuals with visual impairments or other print disabilities. **Appointment with Janette Required.**

## BOOK FAIRE

**Organized and run by volunteers of "Friends of the Library"**  
Fri, August 18 12:00 - 5:00  
Sat, August 19 10:00 - 4:00  
Sun, August 20 12:00 - 3:00

Community Room at the Sechelt Library  
Donations are welcome but limited to 1 box of books on Friday or Saturday only, during Book Faire hours.

**Please do not put donations in the Library's book returns!**



# August 2023 Program Guide



## ADULTS

**Card Making with Ruth**  
Thursday, August 10, 11:00-12:00  
**Community Room**  
Join Ruth Moore for a free card-making class! All supplies provided. **Limited Space - Registration Required.**

**Dungeons & Dragons**  
Tuesday, Aug 1, 8, 15, 22, 29, 5:30-8:30  
**Sechelt Library**  
Come and delve into the fantastic stories of Dungeons and Dragons. Join our group for exciting adventures in imagination every Tuesday. Call or email the library to register. **Registration Required.**

**Stitchin'**  
Monday, Aug 14, 21, 28, 11:30-12:30  
**Community Room or Foyer**  
Bring your knitting/crochet/stitching project and enjoy a friendly stitchin' session with other crafters. **Drop-Ins Welcome.**  
**No session Monday August 7th**

**Chair Yoga**  
Monday, August 14, 21, 28 1:00 - 2:00  
**Zoom & In Person**  
Join Carole Logtenberg for this gentle form of yoga.

**Welcoming Communities**  
Fridays 3:00-5:00 **Sechelt Library Teen Area**  
Are you new to Canada? For help in getting settled, accessing services, learning skills, making connections in the community or learning English, Sunshine Coast Welcoming Communities can help! For more information, call Lea Bautista at (604) 212 2716 (LeaBautista@capilanou.ca)  
**Drop-Ins Welcome**

**Ukulele Jam**  
Thursday, Aug 3, 10, 17, 24, 31, 1:30-3:00 **Outside**  
Fun ukulele jam for all levels. **Drop In. Other Instruments Welcome.**

**Non-Fiction Book Club**  
Tuesday, August 1, 11:00 - 12:00 **Community Room**  
Read *Chop Suey Nation* by Ann Hui in preparation for the next book club meeting on the 1st Tuesday of the month. **Registration Required.**

**General Fiction Book Club**  
Tuesday, August 8, 11:00-12:30 **Community Room**  
Read *Starlight* by Richard Wagamese in preparation for the next book club meeting on the 2nd Tuesday of the month. **Registration Required.**

**Men's Book Club**  
Tuesday, August 22, 1:00-3:00 **Rockwood Center**  
Read *12 Lessons for the 21st Century* by Yuval Noah Harari in preparation for the next book club meeting on the 4th Tuesday of the month. **Registration Required.**

**Ancestor Hunters**  
Tuesday, August 29, 10:00-12:00 **Community Room**  
Interested in your family history? Come join our group of dedicated ancestor hunters. **Registration Required.**

**Writer's Studio Writing Consults**  
**This Program will return in September**  
Free 45 min consultation with Jocelyne Gregory MFA, on seven pages of your writing. Please provide the sample of your work 1-2 weeks prior to your appointment. **Registration Required.**

## CHILDREN & TEENS

**Dungeons & Dragons**  
Tuesday, Aug 1, 8, 15, 22, 29, 5:45-8:00 **Sechelt Library**  
Come and delve into the fantastic stories of Dungeons and Dragons. Join our group for exciting adventures in imagination every Tuesday. Call or email the library to register. **Registration Required.**

**Summer Family StoryTime**  
Saturday, August 5, 19, 26 11:00 - 11:30  
**Children's Area.**  
Recommended for families with children 5 and under. Join us on Saturdays for a drop-in Family Storytime for books, songs, and play. **Drop-Ins Welcome.**

**Sidewalk Chalk & Bubbles**  
Saturday, Aug 5, 10:00 - 3:00 **Outside**  
Join us for some Saturday art and play! We'll have a table outside the Sechelt Library with bubbles and sidewalk chalk. All ages welcome. **Drop-ins welcome.**

**Teen Anime Club**  
Friday, Aug 11, 25, 3:00-4:50 **Community Room**  
Join us to watch anime and discuss manga. Snacks provided. Ages 9-18. The content is rated PG13 or TV14A. **Registration Required.**

**Youth Book Club**  
Wednesday, Aug 9, 3:30-4:30 **Teen Area**  
Read *Snappers* by Kat Leyh and discuss it with us. Snacks provided! Ages 9-12. **Registration Required.**

**Teen Scratch and Win**  
July 4th - September 2nd  
Get a scratch and win ticket every time you checkout books! Limit of 1 scratch ticket per day. Ages 12 - 18 **Great Prizes to be won!**

**Kids Card Making**  
Friday, August 11, 11:00 - 12:00 **Community Room**  
Local card-making buff Ruth Moore, will be leading this card-making and crafts class. Supplies provided, call or email to register. **Registration Required. Ages 4-8**

**Summer Reading Club Award Ceremony**  
Wednesday, Aug 16, 10:30 - 12:30 **Outside**  
10:30 - Pico's Puppet Palace Performance  
11:30 - Meal Ceremony  
Completed your reading log? Come get your certificate of completion and medal in our award ceremony and enter our prize draw! Family is welcome to come watch. Can't make the ceremony? Come to the library any time on or after August 16th to pick up your medal.

**Storytime with Starr**  
Saturday, August 12 11:00 - 11:30 **Outside**  
Starr the Great Dane will be joining us for 3 special storytimes this summer. Starr is a certified St. John Ambulance therapy dog and is part of the PAWS 4 Stories Program. Ages 2-8

**Sam and Charlotte**  
In mid-August we will welcome back Sam Iversen to her position as Children's Services Coordinator. Charlotte Gray has been filling in for Sam since June 2022 and also doing double duty as the Adult Program Coordinator since this April. In mid-September Charlotte will become the full time Adult Program Coordinator.

**Please check our Summer Reading Club brochure for more programs.**




## 11. Pet Policy

Yes – all the animals depicted on the sign below have been in this library. Even the snake. Who was purposely pooped, by their owner, into our plant. Which died. And stunk up the whole library.

Our current Policy Manual does state that pets are not allowed in the library, but over the last few years, and well before my time here, the directors and staff were lenient. Some cute pets are hard to resist and many of us are animal lovers, but this also led to snakes, security rats and pet chickens. Thus, it is time to enforce our policy



**PET POLICY  
ENFORCEMENT**  
commences  
**September 1, 2023**



**We have been a little too lenient over the years and must start to enforce our current “no pet policy”**

**As of **September 1, 2023**, no dogs, cats, chickens, rats, snakes, bunnies or other animals will be allowed inside the library or lobby of the building.**  
(With the exception of certified service animals)

**Thank-you for your understanding.**



## 12. Library Technology Projects Planned

Our last remaining upgrade project for 2023 was the server which was nearing its operating system (OS) end of life (EOL). This project was completed in July by Jason and Taylor, our outside tech assistance from time to time. All our upgrade projects are thought out and planned well in advance and we try to have all basis covered. As with everything else, once installed there were small bugs that needed to be worked out but that is to be expected with everything.

As per Jason to me prior to purchase and installation:

Sechelt Server Upgrade Program

The current Sechelt server is running Microsoft Sever 2012 R2, this OS is EOL in October 2023. Prior to that we are looking at upgrading the server to Microsoft Sever 2019. Activation codes for Microsoft server 2019 have already been obtained, as such there should not be a software upgrade cost for the Microsoft side.

Suggested order of operations is:

- Clone existing server to external HDD
- Use Windows Server 2019 installation media to upgrade to new server version
- Apply patches to server
- Test for normal usage

The library server is also used to run a Sage/Simple Accounting server for accounting and payroll purposes. While according to Sage the current version of the software is compatible with Windows Server 2019 care issues may arise. If an upgrade to the new version of Sage50 is required, Sage50 no longer offers stand-alone versions of their software, all versions of Sage 50 are subscription based now. A yearly cost for a new version of the software that the library uses is ~600 to ~850 CAD per year. As it is preferable to avoid yearly costs care should be taken to make sure that the upgrade goes smoothly. If required, reinstallation of Sage50 on the Microsoft Server might be required, this will involve finding the correct login/access codes for Sage50.

Scheduling:

Care must be taken to ensure that the upgrade causes the least amount of disruption. Therefore, the upgrade should be scheduled on a non-payroll week, in case there is an issue with the Sage50 install. The week of July 17 should be preferable to perform the upgrade. This is a non-payroll week, and fits with people available schedules.

To make ready for this event:

1. Acquire an external HDD of at least 500GB for cloning purposes
2. Find the activation codes for the current edition of Sage50
3. Create the installation media for the install

If in the event the upgrade fails, or causes issues that cannot be addressed in a timely manner, the server will be rolled back using the cloned drive to ensure continuation of business while issues are researched and addressed.

### 13. Patron Comments

July 13 Patron phoned to ask when are we going to have Laser Tag again.

July 28 ~~The~~ Patron suggested ~~that~~ we have a wine and cigar lounge to enjoy books in.

Jul 29 Patron from Surrey Library System says this is one of the best smaller libraries they have visited. Very impressed with all the services we offer.

Aug 2 Patron happy about the new pet policy.

### 14. Projects we are Working On

- Accessibility Plan for Sechelt Public Library to comply with BC Accessibility Act legislation. More on this to come in the August 2023 Library Director's Report.
- Working with the Sunshine Coast Camera Club to put club photographs on two of our library walls
- Working with CRA and Service BC to potentially put on a "Super Clinic" at the library