

**SECHELT PUBLIC LIBRARY ASSOCIATION
BOARD OF TRUSTEES - MEETING MINUTES****Wednesday January 25, 2023****In Person – Library Community Room**

Present: Patricia (Pat) Harvey – Chair Rhian Piprell – Secretary/Treasurer
Leianne Emery – Library Director Jack Young – Board Member
Ann Hopkins – Board Member Garry Nohr – Board Member
Dixie Meagher – Board Member Adam Shepherd – District of Sechelt Representative
Paula Selmayr – Board Member

Regrets: Ruth Moore – Board Vice Chair

Minutes: Jessica Kraus – Library Administrative Assistant

1. Call to Order

Pat Harvey called the meeting to order at 9:02 am. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shishàh Nation and thank them for their generosity.

2. Approval of Agenda

Motion to approve the agenda.

Motion: Ann Hopkins **Second:** Paula Selmayr **Carried**

3. New Business

No new business to discuss.

4. Business Arising from previous Board Minutes**4.1 Minutes from Library Board Meeting November 25, 2022.****Approval of November 25, 2022 Board Minutes**

Motion to approve the minutes as presented.

Motion: Ann Hopkins **Second:** Dixie Meagher **Carried**

4.2 Minutes from Library Board Meeting December 14, 2022**Approval of December 14, 2022 Board Minutes**

Motion to approve the minutes as presented.

Motion: Rhian Piprell **Second:** Ann Hopkins **Carried**

5. Library Director's Report

Leianne provided a detailed written Director's Report prior to the meeting for review. She highlighted two new technical devices library staff were researching for potential inclusion in the library collection: Portable CO₂ detectors and Scanning Pens. Considerations such as replacement costs, grant funding availability, item theft, patron benefit and circulation details all need to be taken into account when deciding to add to the library.

Dementia Kits update – Staff will be reevaluating the circulation concept for the kits that will be in our collection.

Homelessness in Sechelt – Leianne discussed the many situations staff have had to contend with when dealing with incidents surrounding people with mental illness and drug addiction. She is working with S.C. Resource Centre to produce a document listing housing, shelter and other services available on the coast. It will be available for staff to distribute to people as necessary. Adam Shepherd noted that the District of Sechelt "Community Safety Task Force" is looking into overnight security options for downtown locations.

Rhian also noted that patron comments continue to reflect the appreciation the community has for the library, its services and all the library staff.

6. Committee Reports

Fundraising, Ann Hopkins and Ruth Moore:

Met January 16, 2023. In summary, it was found that fundraising is not necessary at this time as it could impede the efforts of other organizations recovering from the difficult past three years. Library fundraising through the Friends of the Library group is ongoing with book sales.

To help increase visibility in the community, the suggestions were made to participate in the Canada Day parade, host a Patron Appreciation event and/or purchase "I (heart) Sechelt Library" t-shirts to sell. For information about making library donations (ie. on behalf of someone passing on or in a will), it was suggested the board develop a brochure that could be distributed to Lawyer's offices or other appropriate locations.

Human Resources, Pat Harvey, Paula Selmayr and Jack Young:

Met with Leianne January 16, 2023 to discuss the director position and determine any potential assistance the board could offer. This committee is responsible for hiring the Library Director and providing support to that person outside of their operational responsibilities.

7. Liaison Reports

Friends of the Library : \$1400 made at first sale of 2023 (last weekend) – thank you to Adam for his help as a "lugger". The AGM is scheduled for January 26, 2023 @ 1:30pm. Thank you cards for book donations were received from Second Stage, Transition House and Arrowhead.

InterLINK (Rhian Piprell) : Rhian is currently the local representative at InterLINK but the position is available to anyone who may be interested. As per their website, InterLINK Facilitates open access to 18 member libraries for all residents and provides many other services.

Sechelt Indian Government District (Garry Nohr) : Garry reported that the SIGD election process is currently underway. Leianne reported that the library will be starting Storytime at the mem7iman Child Development Center at the Band. She has also been reaching out to Raquel Joe, Curator of the tems swiya Museum regarding the installation of a First Nations display at the library.

8. Business

8.1 District of Sechelt, Adam Shepherd:

Adam reported that the current council discussed plans for the building, as outlined in two major reports from last year (Cornerstone and SR Engineering). Repairs to the South and East walls and windows (as per the SR Engineering Report) are being included in the 2023 budget.

Council is scheduled to meet tonight (January 25) and will be voting on Mayor Henderson's Dusty Road well proposal.

The current DoS budget meeting schedule and processes were discussed.

8.2 Sunshine Coast Regional District :

No report.

8.3 Treasurer, Rhian Piprell:

8.3.1 November 2022 Financial Statements

Motion to accept November 2022 Financial Statements

Motion: Rhian Piprell **Second:** Ann Hopkins **Carried**

8.3.2 December 2022 Financial Statements

Motion to accept December 2022 Financial Statements

Motion: Rhian Piprell **Second:** Dixie Meagher **Carried**

9. Action Items

None

10. Adjournment

Motion to adjourn.

Motion: Paula Selmayr **Second:** Ann Hopkins **Carried**

The meeting was adjourned at 9:58am