

**SECHELT PUBLIC LIBRARY ASSOCIATION
BOARD OF TRUSTEES - MEETING MINUTES****Wednesday October 26, 2022****Via Zoom Teleconferencing**

Present: Patricia (Pat) Harvey – Chair Ruth Moore – Board Vice Chair
Leianne Emery – Library Director Jack Young – Board Member
Ann Hopkins – Board Member Garry Nohr – Board Member
Dixie Meagher – Board Member Leonard Lee – SCR D Representative
Paula Selmayr – Board Member

Guest: Adam Shepherd – District of Sechelt Councilor

Regrets: Rhian Piprell – Secretary/Treasurer

Minutes: Jessica Kraus – Library Administrative Assistant

1. Call to Order

Pat Harvey called the meeting to order at 9:00 am. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shishàh Nation and thank them for their generosity.

2. Approval of Agenda

Due to time constraints, Item 5 – Library Director’s Report was moved ahead on the agenda, prior to New Business.

Motion to approve the agenda as amended.

Motion: Ann Hopkins

Second: Ruth Moore

Carried

3. New Business

3.1 Election results – Sunshine Coast elections were held October 15, 2022, results below :

District of Sechelt
Mayor John Henderson
Councillors Alton Toth
Brenda Rowe
Donna Bell
Darren Inkster
Adam Shepherd
Dianne McLauchlan

SCR D *
Area A Leonard Lee
Area B Justine Gabias
Area D Kelly Backs

* included in minutes for information but
not discussed at meeting

Adam Shepherd, a long-serving FOL member and a newly elected Sechelt councillor has expressed an interest in becoming the DOS representative on our board, attended the meeting as a guest.

4. Business Arising from previous Board Minutes

4.1 Minutes from Library Board Meeting August 31, 2022.

Paula noted that she had been missed as a “regret” on the last meeting minutes – Jessica to correct.

Approval of August 31, 2022 Board Minutes

Motion to approve the minutes as presented, with noted corrections.

Motion: Jack Young

Second: Ann Hopkins

Carried

4.2 Minutes from Library Board Meeting September 07, 2022

The new Union contract is now in place, effective July 01, 2022. There are some sections that will take effect in November as well as January next year.

Approval of September 07, 2022 Board Minutes

Motion to approve the minutes as presented.

Motion: Dixie Meagher

Second: Ruth Moore

Carried

5. Library Director’s Report (September / October 2022)

Leianne provided a detailed written Director’s Report prior to the meeting for review. She noted the continued importance of the library in the community as demonstrated in the current statistics (over 4000 computer users, 583 new memberships, over 300 one-on-one Tech Assistance Appointments). Patron comments also reflect the appreciation the community has for the library, its services and all the library staff.

6. Committee Reports

No committee reports submitted.

The building committee should be active soon. Regarding having a Needs Assessment Report completed by Cornerstone for the Library, Leianne was disappointed to report the quoted cost was \$30,000 - significantly more than expected. She and Jessica have been working to determine a way money could be better spent to develop a more specific plan to improve the library space. Ruth agreed with this plan.

7. Liaison Reports

Friends of the Library : Ruth reported that the book sale last weekend netted \$1,532. She noted that people seem to be getting used to the new “single box” donation rules and the overall quality of donations is improving.

8. Business

8.1 District of Sechelt :

No report

8.2 Sunshine Coast Regional District, Leonard Lee :

Current water situation update – the emergency siphons from Edwards and Chapman Lakes are both still active, helping to maintain minimum required reservoir levels. Recent rains have helped restore the Creek flow through surface drainage, but Stage 4 restrictions will be in place until water levels in the lakes rise enough to resume use of the regular siphons.

Looking ahead – plans for additional sources of water are in place as well as water monitoring:

- 2023 – Church Rd Well: should be online in the first quarter of the year
- 2024 – Water meters are to be in service and online
- 2025 – Grey Creek improvements: if board approved, water system upgrades could be complete to make water more readily available (beyond periods of drought only)
- 2026 – Langdale Well Field: should be ready to add to the system
- 2027 – Maryanne Park Well Field: possibly going online, pending further tests on its effect on the Elphinstone Aquifer.
- Trout Lake will remain a source of water for emergency use only as the cost to install a purification system is significant compared to the quantity of water it would supply.

Email Phishing Scam – Leonard noted that the SCRD office has fallen victim to email phishing. If people receive any emails from the SCRD, they are to pay close attention to the email address used and verify it is legitimate before opening any attachments.

8.3 Treasurer, Rhian Piprell (regrets):

No report available as the treasurer has been away. Leianne noted that the current budget is on target for this remaining quarter although the Union negotiation costs were higher than expected. There were additional costs for the repair and replacement of worn sections of carpet as well.

8.3.1 August 2022 Financial Statements

Motion to accept August 2022 Financial Statements

Motion: Jack Young

Second: Ruth Moore

Carried

8.3.2 September 2022 Financial Statements

Motion to accept September 2022 Financial Statements

Motion: Ruth Moore

Second: Dixie Meagher

Carried

9. Action Items

Meeting attendance correction to August 31, 2022 minutes - Jessica

10. Adjournment

Motion to adjourn.

Motion: Dixie Meagher

Second: Paula Selmayr

Carried

The meeting was adjourned at 9:32am