

**SECHELT PUBLIC LIBRARY ASSOCIATION  
BOARD MEETING MINUTES  
Wednesday, August 31, 2022  
Sechelt Public Library Community Room**

Present: Patricia (Pat) Harvey – Chair Rhian Piprell – Secretary  
Leianne Emery – Library Director Jack Young – Board Member  
Ann Hopkins – Board Member Garry Nohr – Board Member  
Dixie Meagher – Board Member Leonard Lee – SCR D Representative  
(joined late due to building access issues)

Regrets: Ruth Moore – Board Vice Chair Janice Kuester – DoS Representative  
Paula Selmayr – Board Member

Minutes: Jessica Kraus – Library Administrative Assistant

**1. Call to order**

Pat Harvey called the meeting to order at 9:06 am. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shishàlh Nation and thank them for their generosity. It was noted that going forward, meetings will be held on the last Wednesday of the month at 9:00 am in the Community Room.

**2. Approval of Agenda**

Motion to approve the agenda as presented.

**Motion:** Rhian Piprell **Second:** Ann Hopkins

**Carried**

**3. New Business**

**3.1 District of Sechelt Building Committee Update** – The first meeting of this committee was held August 18, 2022. In addition to Leianne Emery and Jessica Kraus of the SPL, this committee consists of nine key District staff and is headed by Julie Maerz, Project Manager with the DoS. Leianne and Jessica summarized:

Two main documents were reviewed: the District of Sechelt Facility Needs Assessment by Cornerstone, issued March 2022 and the Building Envelope Condition Assessment by SR Engineering, issued July 2022. Both documents were previously sent to Board members.

The meeting went very well, with considerations and ideas from the library openly received and respected. The DoS acknowledged this building was originally constructed for the library and realized that further development plans must also include the needs of the library.

The Building Envelope Assessment Report identified both high and medium priority areas of the building needing repair. High priority work, recommended to be completed soon, includes work to the South and East walls. Medium priority work covering the North and West elevations, can be deferred as long as it is reassessed within three years.

The District Needs Assessment outlined different building expansion and renovation options for the District based on current space restrictions and anticipated increases in staffing due to population growth.

Possible options combining repairs, expansion and new construction were discussed.

Going forward, Leianne indicated it would be beneficial to also have a professional “Needs Assessment” completed for the Library. This would keep the Library on an equal playing field with the DoS as future plans for the building are developed and funding options are explored.

Motion to have a Facility Needs Assessment completed for the Library using existing funds.

**Motion:** Garry Nohr **Second:** Rhian Piprell

**Carried**

**3.2 Union Negotiation Update** – Leianne relayed the three days of Union negotiations came together successfully. Final Union ratification is taking place September 01, 2022. Pat noted that many issues were addressed. She expressed appreciation to Mark Brown, the Management Negotiator for keeping the process running smooth and calm. She and Garry Nohr both complimented Leianne and Jessica for their extensive research and background work in preparation for negotiations.

There was some general discussion regarding process of requesting additional funding from funders. As the contract is not fully ratified at this point, no details could be reviewed.

After Union ratification, a summary of the main changes to the contract will be prepared by Leianne for Board review. Board ratification of the new agreement to take place at 9:00 am, Wednesday, September 7, 2022 in the Community Use Room.

#### **4. Business arising from May 28, 2022, Board Minutes**

No business arising.

#### **Approval of May 28, 2022 Board Minutes**

Motion to approve the minutes as presented.

**Motion:** Jack Young **Second:** Rhian Piprell

**Carried**

#### **5. Library Director’s Report (June, July and August 2022)**

Leianne provided a detailed written Director’s Report (57 pages!) before the meeting and discussed it in more detail during the meeting. She noted several sections of the report including:

- Library statistics (impressive Tech Session numbers)
- Repair Café attendance
- New Playaway devices supplied through a Canadian National Healthy Community grant
- Many positive messages from patrons
- Ongoing concerns over building and staff safety due to drug paraphernalia being found onsite and drug activities occurring around the library in the off hours.

Pat noted Leianne's article in the newspaper about the very successful Drag Queen Storytime Event in June, had been entered in a BCLTA contest and won a \$25 gift certificate to Talewind Books for the library staff!

Regarding the ongoing need for increased regular annual Provincial Funding to libraries, Leianne noted that there is growing frustration from other Library Directors province wide. As there has been no action in this regard from the Provincial Government so far, the ABCPLD is considering pooling funds and hiring an organization to petition the government on their behalf. Everyone recognizes the need to take the pressure off local funders in all communities.

#### 6. **Committee Reports**

Board Building Committee – needs to be “activated” for the year. They have met and are planning to meet with Darnelda Siegers (DoS Mayor).

Board Committees for this year need to meet, make and review their plans for this year and report back to the Board.

#### 7. **Liaison Reports**

**Friends of the Library:** Ruth Moore (via written report through Dixie Meagher) reported that the last two book sales (August 12-14 and 26-28) netted \$2,780 and \$1,740 respectively. The next sale will be October 14-16, 2022.

**BC Library Association:** None.

#### 8. **Business**

##### **8.1 District of Sechelt Report: Janice Kuester**

No Report

##### **8.2 Sunshine Coast Regional District, Leonard Lee:**

- Attended a tour of McNeil Lake reservoir system and water treatment plant in Madeira Park. Noted that the treatment system is very similar to the large Chapman Creek system and that SCR D employees are sometimes sent to this system for training. There will be a meeting in November to discuss the SCR D long term water supply (100 years +) as the shorter-term supply has been addressed with the addition of three well systems (ongoing). A group of citizens has formed a committee to address Long Term Water Supply on the Coast as well.
- The SCR D is working with MoTI to address the issue of ongoing overnight parking on public road allowance.
- Discussed upcoming election candidates.

### 8.3 Treasurer's Report: Rhian Piprell

- Rhian reported that all funding has been received to date, financial statements are clear and precise.
- Leianne and Jessica provided clarification of "Other Revenue" and "Other Expense" sections of the statements.

Motion to accept Treasurer's report.

**Motion:** Rhian Piprell    **Second:** Dixie Meagher    **Carried**

### 9. Action Items

- Board ratification of Union Contract: tentatively September 7, 2022 at 9:00am
- Board Committees to meet, get a plan for the next year put together and report back.
- Building documents produced by the DoS to be sent to Leonard Lee for review – Leianne

### 10. Adjournment

Motion to adjourn.

**Motion:** Ann Hopkins    **Second:** Rhian Piprell    **Carried**

The meeting adjourned at 10:45 a.m.