

# SECHELT PUBLIC LIBRARY ASSOCIATION BOARD MEETING MINUTES

**December 4, 2021**

Via Zoom Teleconferencing due to COVID-19 restrictions

*Our library is a vital part of the community and a welcoming gateway to ideas, knowledge, and information for life-long learning and enjoyment.*

**Present:** Pat Harvey, Beverly Shimazaki, Jack Young, Ruth Moore, Garry Nohr, Janice Kuester (DoS Rep), Rhian Piprell, Ann Hopkins, Leianne Emery (Director).

**Guests:** Dixie Meagher; Paula Selmayr; Bernadette Richards, recorder.

## **1. Call to order:**

Pat Harvey, Chair, called the meeting to order at 9:05 a.m. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shíshálh Nation and thank them for their generosity.

## **2. Approval of the Agenda**

**Rhian Piprell/Ruth Moore: That the agenda be adopted.**

**CARRIED**

## **3. Business arising from October 30, 2021, Board Minutes**

None

## **4. Library Director's Report: November 2021 and Budget Submission to SCRD**

**Leianne Emery** reported that the budget submission was in to the SCRD on Nov 15<sup>th</sup> and ready for the Dec 13 presentation. Anyone wanting to sit in on the meeting can find the Zoom link on the SCRD website. The board thought all the main points of the library services were well covered off, given the constraint of being asked to answer only four questions. The District of Sechelt is not asking us to do any presentations this year because we have a fixed budget with the funding partners. Question was answered regarding recognition of staff anniversaries: Leianne said that she and the staff recognize staff anniversaries every year with special handmade cards and cakes on big anniversaries (eg 5, 10, 15, 20). **Play Away grant from Canada Healthy Communities Initiatives:** PlayAways are iPad-like units, each with different brain teasers, math, sudoku, English grammar, brain-stimulating games intended for adults but available for all ages to check out of the library. **Staff bonus:** Leianne reported that staff have worked tremendously hard during this past pandemic year with many extra demands on them. Any surplus resulting in the operating account, largely due to grants received, has been responsibly allocated for furniture, reserved for possible pension-matching contributions for maternity leaves, and to support the 2022 budget. A conversation was had about providing a staff bonus to recognize the extraordinary demands on the staff again this year, recognizing that this will not be an ongoing year-end event.

**Rhian Piprell/ Ann Hopkins: That the board supports the idea to give each staff member a year-end bonus this year to recognize the extra effort given during this second pandemic year.**  
**CARRIED**

**5. New Business:**

**5.1 The AGM** will be held at the end of March. It's always been a crush to get the papers ready for the end of February.

**Ruth Moore/Jack Young: That the AGM will be on March 26, 2022, this next year.**  
**CARRIED**

**6. Committee Reports:**

**Human Resources, Jack Young:** HR met recently and talked about bonuses for the staff. The HR Committee confirmed their support for this idea. The committee recognizes the need to formalize/validate the job Leianne Emery is doing; is the job description written correctly. The committee will look at this in January.

**7. Liaison Reports:**

**Interlink, Rhian Piprell:** Not sure if we take advantage of the customer service courses available through Interlink—mostly by Zoom. Comments received back that, in general, staff don't have time, usually, to do these longer courses – regrettably, a four-hour or all-day course is difficult time wise. Courses with a lesser time commitment are much more achievable.

The New to BC program for new residents is being rolled out in Sechelt, alongside other communities in the Sea to Sky corridor. Because of the diversity of people and services in each community, it is going to be quite challenging, but the library is willing to go forward and see how it goes.

Heads up that within 3-5 years we will have to pay more for the Interlink services.

**Ruth Moore: Friends of the Library** meeting was held on Thursday. The \$5/bag book faire in November sold over 200 bags of books! The next book faire is expected to be the 3<sup>rd</sup> weekend of January and we will do the \$5/bag extravaganza again to try and move more books out of the storage system.

**8. Business**

**8.1 Approval of October 30, 2021, Minutes**

**Ruth Moore/Ann Hopkins: That the minutes of October 30, 2021, be approved.**  
**CARRIED**

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**8.2 District of Sechelt (DoS) Report: Janice Kuester**

We have a new waste bylaw in the District of Sechelt – recycling and green waste one week; garbage and green waste next week alternating!

--Meeting again in person, met with community association to go over concerns

--2 days of budget deliberation to give preliminary direction

A few new developments:

Eventbrite, Ebbitide

West Sechelt AGM: speakers included Mayor Siegers going over cannabis;

Director of Planning Andrew Allen going over planning for West Sechelt,

Remco from SCR D go over water and next few years, with Church Rd,

Langdale, meters, et cetera

-- Janice to go over district grants, which equaled over \$10 million, for DOS.

-- Mayor has been in talks with Capilano University to allow high school students to work towards an ECE (Early Childhood Education) program to combat the daycare shortage. It's called dual credit. They get credits for the course work that goes towards their high school graduation, and the credits are also recognized as coursework towards ECE certification. Details are still being worked out but that's the plan.

### **8.3 Sunshine Coast Regional District (SCR D) Report: None**

#### **8.4 Treasurer's Report**

Beverly Shimazaki walked board members through the October 2021 Financial Statements. We are thankful that all of our funders are paid up as per the schedule; this allows us to be on track, financially.

**Beverly Shimazaki/Gary Nohr: To accept the October 2021 Financial Statements as reported. CARRIED**

### **9. Action Items:**

If you have the chance to attend the Dickens' Christmas, it is brilliantly done.

### **10. Adjournment:**

**Ann Hopkins/Beverly Shimazaki: Move to adjourn. CARRIED**

The meeting was adjourned at 10:00 a.m.

**Next Meeting:** Saturday, January 29, 2022, 9:00 a.m.