

SECHELT PUBLIC LIBRARY ASSOCIATION BOARD MEETING MINUTES

October 30, 2021

Via Zoom Teleconferencing due to COVID-19 restrictions

Our library is a vital part of the community and a welcoming gateway to ideas, knowledge, and information for life-long learning and enjoyment.

Present: Pat Harvey, Jack Young, Ruth Moore, Garry Nohr, Rhian Piprell, Ann Hopkins, Beverly Shimazaki, Leonard Lee (SCRD Rep), Leianne Emery (Director).

Regrets: Janice Kuester, District of Sechelt

Guests: Dixie Meyer; Paula Selmayr; Bernadette Richards, recorder.

1. Call to order:

Pat Harvey, Chair, called the meeting to order at 9:10 a.m. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shíshálh Nation and thank them for their generosity.

2. Approval of the Agenda

Rhian Piprell/Ann Hopkins: That the agenda be adopted.

CARRIED

3. Business Arising from the September 25, 2021, Board Minutes

None.

4. Library Director's Report: October 2021

A full written Directors Report was submitted to the Board prior to the meeting and can also be found on the Sechelt Library website. During the meeting, Leianne Emery answered questions and spoke warmly about the various patron responses the staff are constantly receiving. There was a query about the levels of book-borrowing during COVID compared to pre-COVID days. Leianne said she will have borrowing statistics next month.

When discussing the 2022 – 2026 Budget, Leianne mentioned that insurance costs are expected to increase dramatically over the next five years. As well, utility costs are going up. Leianne hopes the built-in increases that funders have agreed upon over the next four years cover these rising expenses.

5. New Business:

We are continuing to look for new board members to join the library. We are delighted to have two guests today who are sitting in with us.

6. Committee Reports:

6.1 Finance Committee: Beverly Shimazaki reported that the committee met three times recently. She heartily endorsed the proposed budget. Leianne reported that we do have a five-year fixed budget with four years left. Percentages increases are not equal across the board for all funders as the contribution from the SIGD increases slightly each year. While a 2.5-4-3-3-3 (2021 – 2025) percent increase may have seemed high to the funders during negotiations, Leianne pointed out that it is still a very tight budget with many expenses we have no control over. Leianne will be presenting budget and library use information to SCRD shortly.

Beverly Shimazaki/Rhian Piprell: Move acceptance of the budget as presented, which will go forward to our funders. CARRIED

7. Liaison Reports:

Friends of the Library: Ruth Moore reported the Friends met on Thursday. The group was advised by Leianne Emery that they needed CGL insurance to cover their book faires and this has now been put in place by Co-Chair Gillian. They have also decided to have a cell phone available to the volunteer team doing the book faires for security precautions. The Nov. 19-21 book faire will be the last sale of the year and an appreciation sale; the group is trying to reduce supplies in order to give up one of the rental storage lockers. In the new year, book faires will be held the third weekend of the month and after April will move to twice a month.

8. Business

8.1 Approval of September 25, 2021, Minutes

Beverly Shimazaki/ Ruth Moore: That the minutes of September 25, 2021, be approved. CARRIED

8.2 Sunshine Coast Regional District (SCRD) Report: Leonard Lee

1. SCRD is anticipating having the Church Road Well online and running by late summer, 2022.
2. budget process is well underway. This week, directors are having a detailed look at proposed projects. Due to COVID restrictions, some projects have not been completed, and they are looking to get these projects finished before bringing new projects on board.
3. Chairperson Lori Pratt is stepping down from her position for personal reasons, and to spend more time on her Area B (Halfmoon Bay) projects. Elections for a chair and vice-chair are happening on Nov. 4.

8.3 District of Sechelt (DoS) Report: (submitted to Board Members via email during the meeting)

- 1-neighborhoods of Boulevard presented as a delegation to request DOS eliminate parking along boulevard and make traffic one way for safety reasons
- 2- rezoning for Sunshine Coast community services - which will give 34 units for woman children in need
- 3- Rezoning for mills Rd 34 townhomes. Information provided for Ahop program which is an attainable housing agreement through developer, BC housing and Dos.
- 4 - excited about rentals from both Telus living and ebbtide - projects moving along for much needed rentals in our community
- 5- applying for grant for emergency preparedness fund for evacuation plan for Tuwanek
- 6- quarterly reports from dos staff! Lots of projects coming through planning. Wakefield lift station being discussed capital budget or borrowing
- 7- reclaimed water was discussed as something to implement new builds ! Dos council decided should be a regional decision and asked staff to reach out to other local governments

8.4 Treasurer's Report.

Board members thanked Leianne Emery for her organization and vision in getting the library financials in such a good position to be ready to talk with funders about budgetary needs.

Beverly Shimazaki/Ruth Moore: To accept the September Financial Statements as reported. CARRIED

9. Action Items:

We continue to look for new members to join the board.

10. Adjournment:

Rhian Piprell/Beverly Shimazaki: Move to adjourn. CARRIED

The meeting adjourned at 9:50 a.m.

Next Meeting: Saturday, November 27, 2021, 9:00 a.m.