

SECHELT PUBLIC LIBRARY ASSOCIATION

BOARD MEETING MINUTES

September 25, 2021

Via Zoom Teleconferencing due to COVID-19 restrictions

Our library is a vital part of the community and a welcoming gateway to ideas, knowledge, and information for life-long learning and enjoyment.

Present: Pat Harvey, Rhian Piprell, Beverly Shimazaki, Ann Hopkins, Ruth Moore, Jack Young, Garry Nohr, Leonard Lee (SCRD Rep), Leianne Emery (Director), Darnelda Siegers (Mayor)

Guests: Dixie Meagher, Paula Selmayr (recorder)

1. Call to Order: Pat Harvey, Chair, called the meeting to order at 9:00 a.m. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shishálh Nation and thank them for their generosity. Pat introduced and welcomed Dixie Meagher to the meeting as a prospective Board member. She also welcomed Paula Selmayr as the recorder for today's meeting.

2. Approval of the Agenda

Motion: to approve the agenda as presented. M/S Ruth Moore/Rhian Piprell

Carried

3. Business Arising from August 28, 2021 Minutes

Pat Harvey reported that the "Letter of Agreement – Seamless Service Between Libraries" between the Gibson and Sechelt libraries has now been signed by all parties.

4. Library Director's Report – September 2021

The 25-page Library Directors Report was sent out electronically to the Board Members and it also appears on the Library website. It was noted that the report is extensive and provides valuable information in a broader context.

Some additional questions and comments on the report:

In answer to the question of the status of the union job reclassification, Leianne responded that the process of job re-evaluation is almost completed and the next step is to meet with the Union Rep to determine banding and categorizations that are commensurate with job duties performed. Leianne hopes that what she had to anticipate for budget purposes a year ago with new wage levels after the job reevaluation process was complete, was enough so that she would not have to ask funders for additional funds. She would like to make it as retroactive as possible because, for quite some time, the staff have been performing duties for which they have not been paid.

Leianne commented on the Volunteer position descriptions. Volunteers are a very important part of the library functioning and with fewer volunteers, due to COVID related concerns, staff has had to take on more duties. Truth and Reconciliation Day is another opportunity for the Library to delve into the meaning and provide staff and the public with background information. Leianne noted that Library staff are always answering a large variety of questions concerning many topics. After the devastating fire that destroyed the town, the deployment of Lytton Library staff to the fire help line was noted as an example of the value of library staff and their ability to handle all manner of questions.

Covid-19 regulations have not caused problems. The glass partition will remain on the circ and reference desks for the time being and custom wooden desk extensions not only provide better functionality but will provide more distance between staff and client when the glass partition is taken away.

It was agreed that the sale of Transit tickets at the Library is beneficial to the community and not a way to earn money! It takes much staff time to complete a transit transaction but it is worth it for the community.

5. New Business

Library Board Member Recruitment and Board Meeting Dates

The AGM will be held in March. The Chair asked the members to start thinking about recruiting for new members as well as thinking about the number of meetings held, the day, and the time.

6. Committee Reports

Policy Committee: The updated Policy Manual will be put on the webpage. The Policy Manual is a dynamic work in progress.

7. Liaison Reports

Friends of the Library: Ruth Moore reported that it was encouraging to learn that the FOL assets are very close to the same as prior to COVID. There will be four more book fairs in October and November with the addition of Flash Sales on the Sundays of unannounced categories of books, i.e. gardening, cooking, etc.

8. Business

8.1 Approval of Minutes, Board Meeting August 28, 2021

Motion: to approve the minutes as presented. M/S Garry Nohr/Ruth Moore

Carried

8.2 District of Sechelt

Mayor Darnelda Siegers representing the District of Sechelt, gave an update on matters concerning the District. Included in this presentation:

- Council remuneration committee comprised of community members to be set up
- Water Conservation through Grey Water Reuse proposal
- Public Work Building Design Build Contract to be signed
- Tree harvest at the airport
- Communications Manager resigned, new IT Manager
- Thank you to Leianne and Heather for attending UBCM meeting with Minister re: Library Funding
- Sechelt Arts Festival - October 8 - 24
- Respiratory Clinic moving to Sechelt Legion as of September 28th
- Rockwood grant received for commercial kitchen, accessible washroom, new roof and exterior painting
- Need technology in CMR to be able to hold hybrid meetings
- Average of 1600 emails sent and received per day at the DoS
- New Zoning Bylaw to come forward by the end of the year
- Consultant hired to start on Short Term Rental Bylaw
- September 25th - last day for Saturday Farmer's Market, start of Active Transportation Weeks with kick-off 9 km bike ride, Electric Vehicle Festival, Oktoberfest,
- DoS starting budget process for 2022 budget with the goal to have the budget ready by end of December or early January
- Upcoming - Wharf Avenue Sidewalk work
- COW agenda from September 22nd has the quarterly update from all departments with lots more information including developments that are moving forward

8.3 Sunshine Coast Regional District

Leonard Lee gave update on activities at the SCRCD including:

- Hybrid committee and board meetings
- Updated strategic planning and preparation for the new budget.
- Have to post jobs multiple times to get good candidates.
- Bylaw now at full compliment.
- New GM Community Services on board
- Rainfall created a 2.5 metre jump in the level of Chapman Lake. Rain allowed SCRCD to go to level 1
- UBCM: felt all ministers meetings (6) and conference successful. Local governments are lobbying ministers directly for funding. Some meeting highlights:
 - Cannabis production must be grown on soil and not on cement.
 - Use of Crown land for housing (granted fee simple)
 - Increase in drywall tipping fees (\$290 to \$1000/mt)
 - Recycling amendment to allow private operators to collect residential PPP and deliver to depots in the BC recycling program
 - Reform of Regional Districts legislation
 - Better tools for bylaw enforcement
 - Funding request with shishálh to hold joint workshops

8.4 Treasurer – September 2021 Financial Statements

Beverly reported that funding and expenses are all on track

Motion: to accept the September 2021 Financial Statement. M/S Beverly Shimazaki / Ruth Moore.

Carried

9. Action Items

Planning for the recruitment of new members and meeting scheduling

At this point the Library Director mentioned that the 2021 Sechelt Medical Conference is taking place today, September 25, and she will give details on that in next month's report

10. Adjournment:

Motion: to adjourn. M/S Ann Hopkins/Rhian Piprell

Carried

The meeting adjourned at 10:10 am

Next Meeting: Saturday, October 30, 2021, 9:00 am