

SECHELT PUBLIC LIBRARY ASSOCIATION BOARD MEETING MINUTES

August 28, 2021

Via Zoom Teleconferencing due to COVID-19 restrictions

Our library is a vital part of the community and a welcoming gateway to ideas, knowledge, and information for life-long learning and enjoyment.

Present: Pat Harvey, Beverly Shimazaki, Jack Young, Ruth Moore, Leonard Lee (SCRD Rep), Leianne Emery (Director).

Regrets: Garry Nohr, Janice Kuester (DoS Rep), Rhian Piprell, Ann Hopkins

Guest: Bernadette Richards, recorder.

1. Call to order:

Pat Harvey, Chair, called the meeting to order at 9:10 a.m. We acknowledge that we are meeting on the unceded ancestral and traditional lands of the shíshálh Nation and thank them for their generosity.

2. Approval of the Agenda

Due to a technical glitch, it was agreed to have the Director's report first.

Beverly Shimazaki/ Ruth Moore: That the agenda be adopted as amended.

CARRIED

3. Library Director's Report: July-August 2021

--Written Directors Report (available on website as well) covers two months; these comments were made to complement some of the contents in the report: like to include many photos in the report as pictures say a thousand words. Like to keep you apprised of things the library does not just for you but so that you can be an ambassador within the community. Several board members commented on how much service our library provides its patrons.

--Like to highlight the social media aspect of the library; a lot of people use social media and are actively involved with our pages.

--There is signage on everything that the Friends of the Library has purchased for the library to acknowledge our gratitude and identify the importance of the Friends organization.

--We were recognized by the GeoTour organization for the high quality of the GeoTour that the library set up. It is for everyone, not just kids.

4. Business Arising: None

5. New Business:

5.1 Proposed Agreement between Gibsons Library and Sechelt Library.

Leianne Emery and Pat Harvey met with Gibsons Library Chair and Director to discuss, among other things, cooperation between the two libraries. After the meeting, Heather Evans-Cullen, GPL, drafted a general agreement document. While there are a lot of similarities between the two libraries, we are two distinct and separate libraries. The SPL board is open to sharing resources and databases with GPL whenever possible.

Ruth Moore/Jack Young: That Director Emery sign the Agreement with the Gibsons Public Library, and that the document be kept in our documents file.

CARRIED

Policy Committee: The committee is aware that SPL may need policy on reconciliation, inclusivity, and environmental issues.

Jack Young/Ruth Moore: That material from the provincial library organization on reconciliation, inclusivity, and climate issues be forwarded to the Policy Committee for review.

CARRIED

6. Committee Reports:

Friends of the Library: Ruth Moore reported that upcoming Book Faire dates are Sept. 17-19, Oct. 1-3, Oct. 15-17, Oct. 29-31, and Nov. 19-21. The Book Faire will be doing Flash Sales on Sundays, in order to reduce its inventory. The Friends of the Library AGM will be held in September.

7. Liaison Reports: None

8. Business

8.1 Approval of June 26, 2021, Minutes

Ruth Moore/Beverly Shimazaki: That the minutes of June 26, 2021, be approved.

CARRIED

8.2 Sunshine Coast Regional District (SCRD) Report: Leonard Lee

--With many on holidays, things are quiet, except for our water situation. SCRD had an emergency meeting about the water situation on Aug. 27 and agreed to fund some things that should carry us through to the end of September if people continue to be careful with their water usage. A siphon is being put into Edwards Lake, similar to the syphon in Chapman Lake. SCRD is also bringing Trout Lake on board. The provincial government did not approve the license for the Church Road Well. SCRD is providing water from Langdale for commercial use.

--The Rotary Club is doing a storybook walk, and SCRD is working with them to get approval from the District of Sechelt to put signs up. By the end of the walkaround, kids have read a book. Leianne commented that the library gets positive comments from parents and kids all the time about story walks organized by SPL staff.

8.3 District of Sechelt (DoS) Report: absent

8.4 Treasurer's Report

--Beverly Shimazaki walked board members through the June and July 2021 Financial Statements. Revenues and expenses are where they should be. Line 40 (for 2020 numbers) has been updated with the correct formula to show that 89% of the year's money was received at this point in 2020.

--Under Other Board Expenses, Line 52, \$360 reflects money for a staff lunch. Leianne sent a lovely thank you card to the Board. Lorinda Waite also wrote to thank the board, saying "Every day is fun to work at SPL." Huge thanks were expressed to our Director, Leianne, who works so hard to make SPL a great place to work.

--Leianne Emery commented that the job re-evaluation project is still underway. This has taken a lot of time, but in terms of budget, she said she hoped she has anticipated enough salary increase in the budget to cover the retroactive pay and newly established salaries for staff that will result in this re-evaluation. Staff have been doing jobs they have not been paid for quite some time – some years.

Beverly Shimazaki/Ruth Moore: To accept the June-July Financial Statements as reported. **CARRIED**

9. Action Items:

--Information about reconciliation, inclusivity, and environmental issues shall be referred to the Policy Committee.

10. Adjournment:

Beverly Shimazaki: Move to adjourn.

CARRIED

The meeting was adjourned at 10:10 a.m.

Next Meeting: Saturday, September 25, 2021, 9:00 a.m.