

SECHELT PUBLIC LIBRARY ASSOCIATION

BOARD MEETING MINUTES

March 27, 2021

Via Zoom Teleconferencing due to COVID-19 restrictions

Our library is a vital part of the community and a welcoming gateway to ideas, knowledge and information for life-long learning and enjoyment.

Present: Pat Harvey, Ann Hopkins, Beverly Shimazaki, Jack Young, Ruth Moore Garry Nohr, Rhian Piprell, Lori Pratt (SCRD Rep), Janice Kuester (DoS Rep), Leianne Emery (Director).

Guest: Bernadette Richards, recorder.

1. Call to order:

Leianne Emery, Library Director, called the meeting to order at 9:40 a.m.

2. Approval of the Agenda

Add 5.1 Election of Chairperson, Vice Chairperson, and Treasurer

Add 5.2 Appointment of three official signing officers from the Board of Trustees

Ann Hopkins/Pat Harvey: That the agenda be adopted as amended. CARRIED

3. Business arising:

Pat Harvey reported that a letter of invitation to Sechelt Indian Government District (SIGD) has been sent, but there has been no reply as of yet.

Ann Hopkins talked to Carmen Sombrowski, lawyer, about being on the board. She is unable to take on another board role at this time, but she is happy to be associated with the library and provide advice on small matters. **Pat Harvey** will send her a letter thanking her for her willingness to support SPL.

4. Library Director's Report: March 2021

Leianne Emery answered questions board members had about her full written report. She is keeping board members apprised of the library "industry" as well.

Leianne thanked the SCRD and DoS reps for their work on the five-year funding agreement and associated 5-year budget request for the library. The library should have a signed 5-year agreement very soon.

Lori Pratt/Beverly Shimazaki: Move to accept the Director's report. CARRIED

5. New Business:

5.1 Election of Executive:

Ann Hopkins/Beverly Shimazaki. That Pat Harvey be nominated as chairperson.
ACCLAIMED

At this point, Pat Harvey began chairing the meeting.

Ann Hopkins/Beverly Shimazaki: That Rhian Piprell be nominated as vice chairperson.
ACCLAIMED

Ann Hopkins/Ruth Moore: That Beverly Shimazaki be nominated as the treasurer.
ACCLAIMED

5.2 Appointment of signing officers:

Garry Nohr/Jack Young: That Pat Harvey, Beverly Shimazaki, and Ruth Moore be designated as the signing officers.

CARRIED

Leianne will look into what the process is.

6. Committee Reports:

All board members were asked to consider what committees you would like to be on, including the designees from SCRD and DoS. There is information in last month's board package about the various committees.

Please let Pat Harvey know which committee you would like to be on.

7. Liaison Reports:

Interlink: Rhian Piprell reported that because of COVID, there was a surplus of money which is being put towards offsetting the cost of LLEAD projects to educate upcoming librarians into leadership roles.

There is continued commitment to reconciliation.

Whistler has a vending machine that lends out laptops for use within its building.

Richmond is no longer charging fines, and there is a new library going into Steveston.

As well, the trustee meetups are great idea-generating meetings and very informal over Zoom. The next one is March 31. Anyone taking workshops, please submit your bills or receipts to the library to be reimbursed.

8. Business

8.1 Approval of February 27, 2021, Minutes

Correction of 8.2 SCRD Rep report: It was last year's 2020 budget which had significant changes to reduce taxation and deplete reserves.

Lori Pratt/Ann Hopkins: That the minutes of February 27, 2021, be approved as amended.

CARRIED

8.2 Sunshine Coast Regional District (SCRD) Report: Lori Pratt

SCRD 2021-2025 Financial Plan Bylaw was adopted on March 25, 2021. There are 213 projects on top of the regular operations. Link to the press release:

<https://www.scrd.ca/files/File/Administration/News/2021-March-18%20-%20News%20Release%20-%20Budget%202021%20%E2%80%93%20Round%20%20budget.pdf>

SCRD director-led information sessions for the public and Zoom proved to be an effective tool for increasing public participation in the process.

There are several full-page ads in the regional newspapers, covering SCRD Budget 2021 and Utility Billing, and more information on www.scrd.ca.

Area Planning Commission Orientation Sessions are proceeding this week and next to familiarize volunteers with their roles.

The Planning Department is launching several improvement processes to help make efficiencies and improve staff capacity and service to the public.

8.3 District of Sechelt (DoS) Report: Janice Kuester

The DoS' alternate approval process to go ahead with seeking a loan for its public works building passed, so DoS will be going to the next step for financing.

DoS is in the midst of its budget review. The District has received a lot of grants, which means that they will be hiring more staff to accomplish the work going forward.

The Ministry of Transportation approved the funding and extension of 700 ft at the airport to improve safety and allow larger aircraft to come into Sechelt. Resurfacing of the tarmac needs to be done and will be done as part of this project.

A lot of community groups attended the emergency housing meeting recently to discuss the crisis the Sunshine Coast is in with its lack of affordable housing and rental units. Many tenants are being evicted with the surge in real estate sales, and there is nothing to rent. This group is meeting again on April 19 to report back about immediate, short-term goals while looking for longer-term solutions to affordable housing on the Coast.

8.4 Treasurer's Report

**Beverly Shimazaki/Ruth Moore: To accept the February Financial Statements as reported.
CARRIED**

Beverly Shimazaki walked board members through the revised December 2020 Financial Statement. The big adjustment was the calculation of the \$32,821 depreciation expense by James + McIntyre.

**Beverly Shimazaki/Rhian Piprell: To accept the revised December 2020 Financial Statements as reported.
CARRIED**

9. Action Items:

3. Pat Harvey will send Carmen Sombrowski a letter thanking her for her willingness to support SPL with quick lawyerly advice.

5. Leianne Emery will find out how to change signing authority at the bank.

6. All to let Pat Harvey which committee you would like to sit on.

10. Adjournment:

Lori Pratt/Janice Kuester: Move to adjourn.

CARRIED

Adjourned at 10:25 a.m.

Next Meeting: Saturday, April 24, 2021, 9:00 a.m.