

Sechelt Public Library Association Annual General Meeting Minutes

Date: March 27, 2021
Time: Called to order at 9:00 a.m.
Location: Zoom videoconference
Present: Chair Pat Harvey
Vice Chair Ann Hopkins
Treasurer Beverly Shimazaki
Board Member Garry Nohr
Board Member Ruth Moore
Board Member Jack Young
Board Member Rhian Piprell
Rep-DoS Janice Kuester
Rep-SCRD Lori Pratt
Library Director Leianne Emery
Recorder Bernadette Richards

1. Call to Order

Pat Harvey, Chairperson, called the Annual General Meeting to order at 9:00 a.m.

Pat expressed her condolences, on the part of the library board, to the family of Ed Devine, a bookseller and grand supporter of both books and libraries, who was a former SPL board member. His obituary in the March 26, 2021, Coast Reporter, asks people to donate to the Library or the Friends of the Library in lieu of flowers, and staff at the library have already received calls about how to make donations.

2. Approval of the Agenda

Beverly Shimazaki/Rhian Piprell: That the agenda be adopted as presented.

CARRIED

3. Approval of the minutes of Feb. 22, 2020 AGM

Ruth Moore/Ann Hopkins: That the Minutes of the Feb. 22, 2020 AGM be adopted.

CARRIED

4. Reports:

4.1 Letter from the Director

Ann Hopkins/Ruth Moore: To adopt the Library Director's report.

CARRIED

4.2 Treasurer

The financials have become much clearer over the past year under Leianne Emery's direction, which goes a long way to making the financials readily evident to the board and public. Thanks was expressed to Leianne Emery and MJ Leitner for all their work on the budget and five-year funding agreement package that went to funders.

Beverly Shimazaki/Ann Hopkins: That the annual financial review for the Sechelt Public Library

Association, compiled by James & McIntyre CPAs (previously dba Richmond & Feenstra CPAs) be adopted.
CARRIED

Beverly Shimazaki/Ruth Moore: To accept a review in lieu of an audit for the Sechelt Public Library and waive the requirement to appoint an auditor. CARRIED

Beverly Shimazaki/Ruth Moore: To reappoint James & McIntyre CPAs to prepare the Financial Review for 2021.
CARRIED

4.3 Friends of the Library

Beverly Shimazaki, liaison for the Friends of the Library, reported that because of the pandemic and necessary shut-down of the book fairs, the Friends spent more money than they raised for the first time since 2013 or 2014, drawing down from reserves they have in their bank account.

Friends were only able to hold two book fairs in 2020, which raised \$5,345. However, they spent a total of \$11,285 in 2020. \$3,283 was spent on library dementia kits, wireless keyboards, prizes for children's programs, Halloween treats, and board games in January and February 2020. The biggest expense every year—part of doing business—is book storage, which cost \$7,665 last year for four storage lockers.

Friends still have in excess of \$50,000 in the bank, and they are hoping to be back in the fundraising business sooner than later.

Ann Hopkins/Jack Young: Motion of thanks and gratitude to the Friends of the Library for all the work they have done.
CARRIED

4.4 Nomination of Board Trustees

Nominations for Library Board Trustees for the two-year term, 2021-23, who are willing to be reappointed to the Board are:

Garry Nohr

Jack Young

Board Trustees continuing in the 2020-21 two-year term are:

Pat Harvey

Ann Hopkins

Beverly Shimazaki

Ruth Moore

Rhian Piprell

Ann Hopkins/Janice Kuester: Move to accept nominations to the Sechelt Public Library Board as presented.
CARRIED

* No official nominations for new Board Trustees 2021-2023 were received prior to the cut-off date of March 19, 2021; however, nominations will be accepted throughout the upcoming year.

4.5 Letter from the Board Chair, Pat Harvey

Ann Hopkins/Garry Nohr: To accept the letter from the Board Chair. CARRIED

5. New Business: none

6. Comments/questions from the membership

Leianne Emery said the library has received many positive reviews during the pandemic. Many have said what a shock it was to have the library closed initially, when COVID-19 locked everything down in March 2020. The ways that staff have found to reopen the library and provide books and activities throughout the pandemic has been fabulous.

The Annual Report will be printed soon and will be forwarded to the library funders, as well as being available to library patrons.

7. Adjournment

Lori Pratt/Ann Hopkins: Move to adjourn the meeting. CARRIED

The meeting was adjourned at 9:35 a.m.

The next Annual General Meeting for the Sechelt Public Library will be held on Saturday, March 26, 2022.