

# Director's Report Sechelt Public Library

April 24, 2021 – May 29, 2021 By Leianne Emery

### Introduction

Mask wearing police, porn watching police, Sechelt Hospital Doctor's Library, Daisy Players, Antiracism and new health and safety rules = May 2021!

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## 1. Mask Up / Porn Down – Policing our Library

Library staff are having to "police" the library more than ever now as there seems to be a slight shift in some patron's minds that they are above the laws provided for in the provincial mask order – either because they are just sick and tired of wearing a mask, they think their vaccine makes them invincible or they just never believed in masks right from the beginning. Our objective is that all patrons feel safe and welcome in our library space. This requires extra staff time to go on "patrol" for the specific purpose of enforcing the mask order. We have probably had 25+ incidents this month alone. Some more nasty than others. Not to be outdone by mask policing, this month we also had patron issues with regards to porn watching in the library. Who says our jobs are boring!

BUT – changes will be coming as soon as July 1, 2021 – at least in terms of mask wearing requirements and our ability and/or need to enforce them. According to the new BC Restart Plan, the mask requirements will be as follows:

Step 1 (May 25)	Required
Step 2 (Jun 15)	Required
Step 3 (July 1)	Recommended
Step 4 (Sep 7)	Personal Choice

### 2. New Provincial Guidelines – BC Restart Plan

On Tuesday May 25, 2021 the BC Restart Plan – "Plan to Bring Us Together" was announced. It is a 4-step plan with distinct activities and associated rules in the areas of personal gatherings, organized gatherings, travel, business, office and workplaces, sports and exercise.

We have thought through and interpreted the new rules as it applies to everything we do and have in the library. Our official COVID 19 Re-Opening and Safety Plan is now updated accordingly with "Phase 4" which incorporated all four steps addressed in the May 25 announcement.

As these new rules and freedoms effect everyone, I have decided to cut and paste the BC Restart details right into this report:



BC's Restart is a careful, four-step plan focused on protecting people and safely getting life back to normal.

Last updated: May 25, 2021

## Step 1: Starting May 25

The criteria for Step 1 is at least 60% of the 18+ population vaccinated with dose 1, along with stable case counts and COVID-19 hospitalizations.

### PHO guidance

Physical distancing and masks continue to be required in public indoor settings If you or anyone in your family feels sick stay home and get tested immediately

Activities	New things you can do
Personal gatherings	Outdoor personal gatherings up to 10 people     Indoor personal gatherings up to 5 people or 1 other household  Examples of a personal gathering include having friends over to your house or meeting up with friends at a park.
Organized gatherings	Outdoor seated organized gatherings up to 50 people with a COVID-19 Safety Plan     Indoor seated organized gatherings up to 10 people with a COVID-19 Safety Plan     Work with faith-based leaders to bring back in-person worship services  Examples of an organized gathering include wedding ceremonies or funerals.
Travel	Recreational travel within your travel region allowed     Non-essential travel between travel regions continues to be restricted
Businesses	<ul> <li>Indoor and outdoor dining for groups up to 6 people (not restricted to your household or bubble)</li> <li>Liquor served until 10 pm</li> </ul>
Offices and workplaces	Start a gradual return to workplaces     Employers must continue to have a COVID-19 Safety Plan and daily health check in place
Sports and exercise	Indoor low intensity_group exercise allowed with limited capacity.     Outdoor_games and practices for both adults and youth_group/team sports allowed     No spectators at any indoor or outdoor sport activities

## Step 2: Earliest start date June 15

The criteria for moving to Step 2 is at least 65% of the 18+ population vaccinated with dose 1, along with declining case counts and COVID-19 hospitalizations.

The earliest date we move to Step 2 is June 15.

## PHO guidance

- Physical distancing and <u>masks continue to be required in public indoor settings</u>
- If you or anyone in your family feels sick stay home and get tested immediately

Activities	New things you can do			
Personal gatherings	<ul> <li>Outdoor personal gatherings up to 50 people (birthday parties, backyard BBQs, block parties)</li> <li>Playdates</li> </ul>			
Organized gatherings	Indoor seated organized gatherings up to 50 people with a COVID-19 Safety Plan     Consultation with the sector begins for next steps on indoor and outdoor organized gatherings.			
Travel	Provincial travel restrictions lifted     Recreational travel within B.C. allowed     BC Transit and BC Ferries offers increased service as needed			
Businesses	Liquor served until midnight     Banquet halls can operate with limited capacity and a COVID-19 Safety Plan     Consultation with sector associations begins for next steps on easing restrictions.			
Offices and workplaces	Continued return to the workplace     Small, in-person meetings allowed			
Sports and exercise	Indoor high intensity group exercise allowed with reduced capacity Indoor games and practices for both adults and youth group/team sports allowed No spectators at any indoor sport activities Outdoor spectators up to 50 allowed			

## Step 3: Earliest start date July 1

The criteria for moving to Step 3 is at least 70% of the 18+ population vaccinated with dose 1, along with low case counts and declining COVID-19 hospitalizations.

The earliest date we move to Step 3 is July 1.

## PHO guidance

- Masks are recommended in public indoor settings
- Engage in careful social contact
- If you or anyone in your family feels sick stay home and get tested immediately

Activities	New things you can do
Personal gatherings	Return to usual for indoor and outdoor personal gatherings     Sleepovers
Organized gatherings	Increased capacity at both indoor and outdoor organized gatherings with a COVID-19 Safety Plan in place     Fairs and festivals can operate with a COVID-19 Safety Plan in place
Travel	- Canada-wide recreational travel
Businesses	No group limit for indoor and outdoor dining     Liquor service restrictions lifted     Bingo halls, casinos and nightclubs can operate with a limited capacity  Businesses must operate based on a new sector COVID-19 Safety Plan.
Offices and workplaces	Continued return to the workplace     Seminars and bigger meetings allowed  Workplaces must operate based on a new sector COVID-19 Safety Plan.
Sports and exercise	All indoor fitness classes allowed, usual capacity     Limited indoor spectators allowed

## Step 4: Earliest start date September 7

The criteria for moving to Step 4 is more than 70% of the 18+ population vaccinated with dose 1, along with low case counts and low COVID-19 hospitalizations.

The earliest date we move to Step 4 is September 7.

### PHO guidance

- Masks in public indoor settings a personal choice
- Normal social contact
- If you or anyone in your family feels sick stay home and get tested immediately

Activities New things you can do	
Personal gatherings Return to normal personal gatherings and social contact	
Organized gatherings   = Increased capacity at large organized gatherings, like a concert	
Travel	= Canada-wide recreational travel
Businesses	Businesses will continue to operate based on the new COVID-19 safety guidelines and their updated COVID-19 Safety Plan
Offices and workplaces	Workplaces fully reopened
Sports and exercise	Return to normal sport competitions with an updated COVID-19 Safety Plan in place Increased outdoor and indoor spectators

## 3. Anti-Racism Week – May 23-29



The BC Government has launched a \$1.9 million anti-racism information campaign to shine a light on racism and encourage British Columbians to examine their own personal biases and take a stand against discrimination. The illustrations come from IBPOC (Indigenous, Black, and people of color BC based artists).

## 4. Meetings and Partnerships this Month

ABCPLD Meetings (2)
ABCPLD Presentation for STEAM Kits (Sechelt Library Hosted)
Sunshine Coast Literacy Coalition (2)
Interlink AAG
Library Board HR Committee
DOS, Sechelt Library and Healthy Communities Grant Liaison
CUPE 391 Union Representatives
Sechelt Hospital
Pender Harbour Reading Centre



Meeting with Leianne, Janette and Karen Dyck (PHRC)

## 5. Funding Payments

The DRAFT Funding and Service Agreement includes percentage and pmt timing obligations.

	Beginning of Q1	Beginning of Q2	Beginning of Q3	Beginning of Q4
DOS	30%	30%	20%	20%
SCRD	25%	25%	25%	25%
SIGD	50% January 5	50% May 31		

Funding received to date:

	Q1 pmt	Q2 pmt	Q3 pmt	Q4 pmt
DOS	Received	Received		
SCRD	Received	Received		
SIGD	Pmt arranged for	Pmt arranged for	N/A	N/A
	May 31	May 31		

## 6. Provincial Grant Report and Statistics

The Province of BC gives libraries (municipal, public, regional) grant monies each year. In 2020 we received \$77,183. The reporting and submissions we are required to do are onerous but necessary. We have now completed all requirements and submissions. This year there were many changes made by the Libraries Branch in regards to Provincial statistics reporting requirements and calculations and there were numerous errors and issues noted by them that still need to be addressed. In my opinion the software that collects and calculates statistics by each library needs MUCH work in order to be comparing apples to

apples in a professional and accurate manner. We have volunteered to be on an upcoming committee with the Libraries Branch to suggest improvements for 2021 reporting which will done in 2022.

- Technology Grant Report (completed and submitted)
- Provincial Funding Grant Report (completed and submitted)
- SOFI (Statement of Financial Information) (completed and submitted)
- Typical Week (completed and submitted)
- Provincial Stats (completed and submitted)

## 7. T3010 Registered Charity Information Return

The lengthy annual federal charity reporting data is now completed, checked, rechecked and submitted to the Canada Revenue Agency. Good job MJ – submitted 2 weeks early.

### 8. Law Matters Grant

We were just granted \$2500 from Law Matters, A Courthouse Libraries BC Program, for 2021. In 2020 grants were not given out and in years prior the grant was less than \$200 each year - so a substantial increase for 2021 at \$2500. Lorinda overseas the spending of this grant each year to add the best possible choice of new law books to our non-fiction collection. She also does the annual reporting back to Law Matters.

In case you are not familiar with Law Matters:

### Law Matters:

Vision: Everyone in BC has ready access to the legal information & resources they need.

Mission: We provide the legal community and public with legal resources, Librarian expertise & Informed referrals, to help people research and manage their legal issues.

Values: Accountability, Excellence, Service, Equity & Inclusion, Adaptability, Kindness

### Strategic Goals:

- 1. Expertly curate and protect the quality of our legal information & resources
- 2. Invest in the acquisition & sharing of staff expertise
- 3. Reduce barriers to accessing high quality legal information & resources
- 4. Empower people to effectively research and manage their own or client legal issues

In addition to our Law book collection, Sechelt Library also offers free brochures/pamphlets to patrons on many different law issues.



## 9. Grant Application – Canada Healthy Communities Initiative

The District of Sechelt, the SIGD and the Sechelt Library are partnering on a grant application for Canada Health Communities Initiative. The District applied for a \$7500 grant from the Sunshine Coast Foundation to hire two liaisons to work with all three groups and come up with a strategy for this grant application. In a second meeting, Mayor Siegers and I met with Rebecca Klady, one of the liaisons hired, to go over some more strategy. A reorganization of the exterior space surrounding the Library Building, the recreation Centre, the Police Station and the Seaside Centre is being discussed to make room for a larger gathering space in the center. This center gathering space would potentially hold children's play areas, a large outdoor covered area where we could host library programs and events and incorporate native craftsmanship structures as well. These applications are a lot of work and this one incorporates different organizations – so not an easy task for Rebecca.

## 10. STEAM kits

STEAM = Science, technology, engineering, art and math.

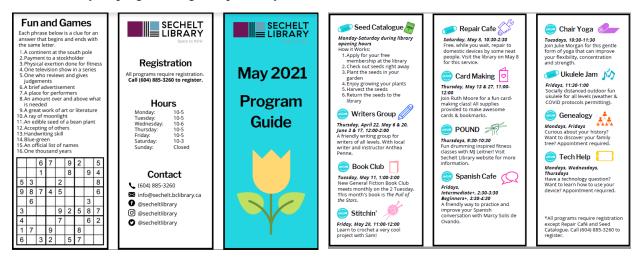
Many library directors were asking questions in our ABCPLD forum regarding how to choose contents, suppliers, packaging, labelling, marketing, circulation etc... As I believe we have done a fist class job at creating our STEAM kits, I offered that Sechelt Library could host a ZOOM meeting to showcase the amazing job Talia and our team of cataloguers have done.

On May 21, Talia and I hosted a ZOOM meeting for 35 ABCPLD Library Directors and their staff in regards to the 27 STEAM kits we have created. Everything you could want to know was covered – funding, reserve funding, suppliers, packaging, branding, labelling, contents of each kit, cataloguing, marketing, website information and presentation, shelving, check in check out, loan agreements and marketing catalogue. Very positive comments followed the presentation.

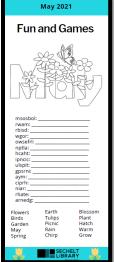
On May 27, Talia and Sam (posing as Greta the goat) did a STEAM Kit presentation mixed with Storytime® for the Grade 1 class at West Sechelt Elementary. Those grade-1 students had great questions and were excited about the STEAM kits!

## 11. May Program Guide

BC Health and Safety Guidelines still restricted the ability to have in-person activities for most of the month of May so programming was primarily done via ZOOM classes.







### Card making:

Kudos to Ruth Moore for putting on such amazing card making classes. Participants love them and Ruth is such a professional at teaching to every level of competance. Thank-you Ruth!

#### Repair Café:

Opened very successfully for the first time on May 8. Patrons were very happy to see and utilize the expertise and assistance of the repair team.

## 12. June Program Guide

Our program guide for June has been out and advertised since mid-May and for the most part it is all still on ZOOM. With the May 25 BC Restart Announcement, we are analyzing which library programs we should still hold on ZOOM, which ones can be a mix of ZOOM and in-person and which ones can proceed outdoors or indoors. A lot of advance planning by our programming coordinators, Gillian and Sam, go into making events and classes as reality so June will be more a potential mix than a full switch. We are also mindful that many patrons, despite the announcements, will have hesitation with these changes and may not feel safe to go out and "group up" in public. We will always find that balance between safety and progress.

### **Fun and Games**

This game is called Buzzword! The shaded E and the six letters surrounding it spell PETUNIA, which matches one of the clues below. In the same way, find a 7-letter word for each of the remaining clues. Keep track of the center letter for each answer you



- flowering plant: \_\_\_\_
   a solo performance:
- 3. excellence:
- 4. person receiving medical care:
- 5. adult male domestic fowl: \_
- 6. old item:
- 7. opening in nose: \_

Now find the BUZZWORD for this puzzle by unscrambling all 7 of the center letters to spell the answer to this clue: a coin.



### Registration

All programs require registration. Call (604) 885-3260 to register.

### Hours

Monday:	10-5
Tuesday:	10-5
Wednesday:	10-6
Thursday:	10-5
Friday:	10-5
Saturday:	10-3
Sunday:	Closed

### Contact

- (604) 885-3260
- info@sechelt.bclibrary.ca
- @secheltlibrary
- @secheltlibrary
- @secheltlibrary



## June 2021

## **Program** Guide





### 🥏 Seed Catalogue 🌆



#### Monday-Saturday during library opening hours

How it Works:

- 1. Apply for your free
- membership at the library Check out seeds right away
- 3. Plant the seeds in your
- garden
- 4. Enjoy growing your plants
- 5. Harvest the seeds 6. Return the seeds to the



#### Writers Group //



#### Thursday, April 22, May 6 & 20, June 3 & 17, 12:00-2:00

A friendly writing group for writers of all levels. With local writer and instructor Anthea Penne.



#### Book Club



Tuesday, June 15, 1:00-3:00 New General Fiction Book Club meets monthly on the 2nd Tuesday. This month's book is Louise Penny's All the Devils are



### Stitchin'



Friday, June 25, 1:00-2:00 Learn to crochet a very cool project with Sam!



## 🥟 Repair Cafe 🖔



### Saturday, June 12, 10:30-2:30

Free, while you wait, repair to domestic devices by some neat people. Visit the library on June 12 for this service.



#### Card Making



Thursday, June 24 11:00-12:00 Join Ruth Moore for a fun cardmaking class! All supplies provided to make awesome cards & bookmarks.



#### Pound/Zumba

### Thursdays, 9:30-10:30

Fun fitness classes with fabulous instructor MI Leitner! Visit the Sechelt Library website for more information.



#### Spanish Cafe



#### Fridays, Intermediate+, 2:30-3:30 Beginners+, 3:30-4:30

A friendly way to practice and improve your Spanish conversation with Marcy Solis de

\*All programs require registration except Repair Café and Seed Catalogue. Call (604) 885-3260 to register.



## Chair Yoga 💿



Tuesdays, 11:00-12:00 Join Julie Morgan for this gentle form of yoga that can improve your flexibility, concentration and strength. Very popular!



### 🥟 Ukulele Jam 🛚 🚺



#### Fridays, 12:00-1:00

Socially distanced outdoor fun ukulele for all levels (weather & COVID protocols permitting).



### Genealogy



Mondays, Fridays Curious about your history? Want to discover your family tree? Appointment required.



### Tech Help



#### Mondays, Wednesdays, Thursdays

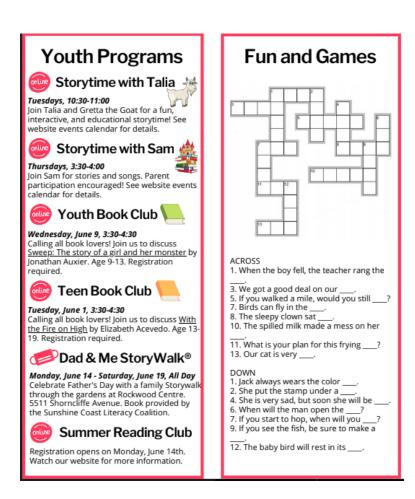
Have a technology question? Want to learn how to use your device? Appointment required.



### World Knit in **Public Day**

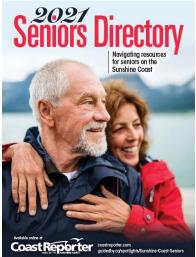


Saturday, June 12, 10:30-2:30 Bring your knitting, crochet, or stitching and a lawn chair. Join us outside for this annual event.



## 13. Coast Reporter

May 14 Seniors Directory was published and advertising by Sechelt Library was included.





## **LIBRARIES**

#### Davis Bay Community Library

Location: Community Hall - 5123 Davis Bay Rd Email: library@davisbaybc.com www.davisbaybc.com

### Gibsons & District Public Library

Location: 470 Fletcher Rd, Gibsons Phone: 604-886-2130 https://gibsons.bc.libraries.coop



#### Pender Harbour Reading Centre

Location: 12952 Madeira Park Rd, Madeira Park Phone: 604-883-2983

Email: phrclibrary@gmail.com www.penderharbourlibrary.ca

#### Roberts Creek Community Library

Location: 1044 Roberts Creek Rd Phone: 604-885-9401

https://www.robertscreekcommunity.com/the-library

#### Sechelt Public Library

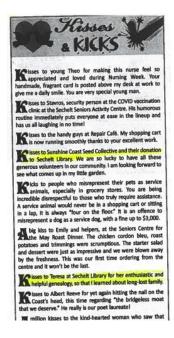
Location: 5795 Cowrie St, Sechelt Phone: 604-885-3260 Email: info@sechelt.bclibrary.ca https://sechelt.bclibraries.coop



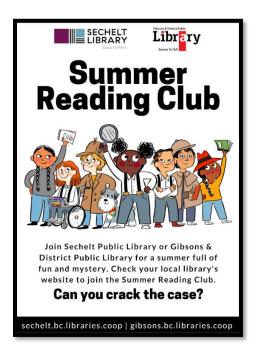
### May 21

Kisses for Teresa and Genealogy Tutoring free for patrons. Teresa does two private one on one sessions per week.

Kisses also to the Seed exchange and their contrition to our Library which Gillian arranged for us to have.



June 4
Joint advertising with Gibsons Library for Summer Reading Club introduction. Most Summer Reading Club activities will in July and August and Sam is working on an exciting variety of activities.



June 25 – Coast Kids. We have taken out advertising space for this upcoming edition for the printing of our advertising "winner". If you recall, artwork copies we received from Coast Kids years ago (that were taped to walls in the children's area) were actually professionally framed and hung up on library walls last summer/fall. These children's advertising creations make great artwork.





## 14. New Samsung Tablets – for patrons to borrow

As part of the grant award to us by United Way Healthy Aging, our 5 Samsung Tablets (with data plan) are now professionally packaged, catalogued and available to patrons to borrow.





## 15. First Dibs at Books from Doctor's Library at Sechelt Hospital

Sechelt Hospital offered Sechelt Library the opportunity to take any or all books being vacated from the Doctor's Library at the Sechelt Hospital. Sara and Jeff Wadge very generously offered to go through each and every book to determine if it may be suitable for the Library and its patrons. Thank-you!

## 16. Union Job Reclassification

This process is still in progress with about 70% of the positions through stage 1.

Stage 1: Beth (appointed by the union) and I go through each job description and update. This takes much time as we are analyzing very carefully that not only the description accurately reflects what that position actually does (through various means) but we are also incorporating consistency throughout all sections of each job description and consistency from one to another.

Stage 2: Each staff member will then review their own newly created job description and advise if they agree.

Stage 3: A team of 2 union members and two non-union members (myself and a Board member) will go through another process of banding the jobs in a variety of categories to accurately reflect pay scale for job duties and responsibilities.

## 17. CNIB and DAISY Audio Player Program

"On April 22<sup>nd</sup> CELA (Centre for Equitable Library Access) forwarded a message on behalf of the CNIB BC-Yukon Division regarding a new donor funded DAISY Talking Book Player Program. BC residents with vision loss who do not already have a device to access audio books are eligible to apply for a free DAISY player.

Sechelt Library patrons registered for services for the visually impaired were phoned and given the program information along with a contact name and number.

Related social media was posted on our website.

The CNIB Program's Technology Contact noted they'd received a flood of applications from across the province. Clearly, the DAISY player is a valued tool for many sight impaired individuals seeking access to their reading materials. The Sechelt Library has two DAISY players available for loan with (as of May 21<sup>st</sup>) a 3-person wait list.

One library patron was thrilled to learn this week that his application for a DAISY player was approved. It is on order, to be shipped from Ontario shortly.

*Note:* DAISY (Digital Accessible Information System) audio players are designed specifically for people with little or no vision. Features include large, tactile, high-contrast keys; easy navigation by chapter and phrase; and bookmarking abilities. They can also play regular MP3 CDs and music CDs. With the built-in text-to-speech capability, you can even play text documents saved to external media (e.g. flash drives and SD cards). "

The above report was written for the Board Report by Janette, who oversees Accessibility Services for Sechelt Library. Thanks Janette!



Daisy Player with incredible technical abilities

Not related to the CNIB, CELA or Daisy Player is the large print format keyboard. This is made specifically for sight impaired patrons and we have this available for in-house use.

