

# 2020 ANNUAL REPORT



message from the

# BOARD CHAIR, PATRICIA HARVEY



On March 18th, our library, a vital part of the community and a welcoming gateway to ideas and information for life-long learning and enjoyment, closed its doors in response to Covid 19. That action was a shock to our staff and to the community. But as quickly as could be done, our staff set out to prove that

libraries really are about more than books. We took immediate steps to assure our staff that their safety was our main concern.

Many of our plans for the year were put on hold, and under the guidance of Leianne Emery, at that time the Interim Director of the Library, staff took on tasks that had needed attention for years, and created programs and plans that allowed patrons to make use of as many of our services as possible through very innovative means.

As a board we encouraged and supported the work being done, as we continued to carry on plans for the future, and do the work of the board.

Many of our traditional tasks were, like the library itself, in lockdown.

Gradually the library re-opened, meetings resumed and we were moving on. We hired Ms Emery as Library Director in November, and throughout the fall and winter, we worked with our funders on a new 5-year funding agreement which will allow us to begin planning for the future and to complete work on decisions made earlier; the re-development of the childrens' area, upgrading technology as needed, enhancing community collaborations. As the work of the library returns to normal, we are pleased that we were able to continue to serve the community, even if in a limited way for a short time.

## **WE ARE GRATEFUL**

We are grateful to all of those who make our library such a success. Our funders, the District of Sechelt, the Sunshine Coast Regional District, the Sechelt Indian Government District, and the province of British Columbia; the board of trustees, the political representatives who sit on our board, Councillor Alton Toth, Councillor Janice Kuester for the District of Sechelt, and Lori Pratt, Chair, Sunshine Coast Regional District, the Friends of the Library, our dedicated volunteers and our very wonderful staff.

message from library director

## LEIANNE EMERY



100 years from now, a student doing a genealogy research project waves her hand across a screen and views archived articles and photos from 2020, year of the great pandemic. The headlines read; “Zoom Take Over”, “Libraries Do Takeout” and “We Talk Through Glass”. A large poster

of a dog demonstrating proper mask wearing technique pops up!

What will one day seem like strange stories of days gone by is what we are living today. We have managed to circumnavigate through upheaval and uncertainty and rise to all challenges presented. No matter those challenges, we have made every effort to positively affect the lives of our library patrons and built a stronger community. This, we know, will change the future.

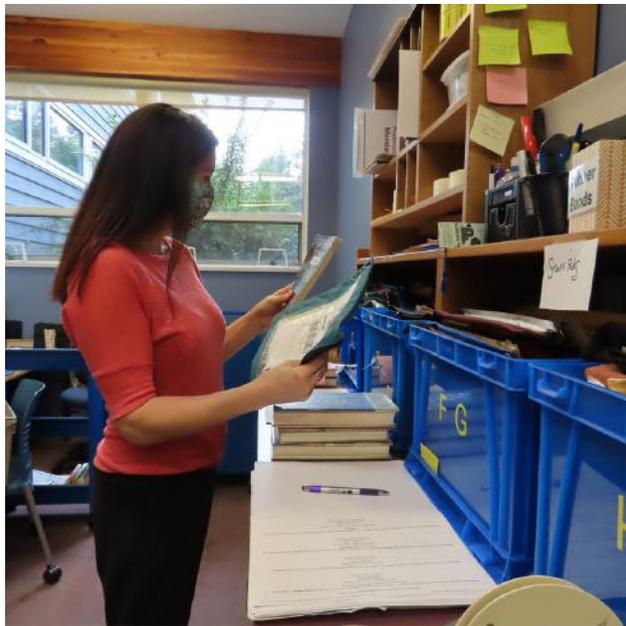
Our STEAM kits will influence young minds in areas of science, technology, engineering, arts and math, our free computer access and printer will help that young adult develop a resume that leads to a great career and our free technology assistance will help that older gentleman write the biography he always wanted to write.

A book on how to tie knots could lead to a sailing trip around the world, a cookbook display could be the beginnings of a future Michelin star chef and that book on women in sports could be just the fuel a future Olympic champion needed.

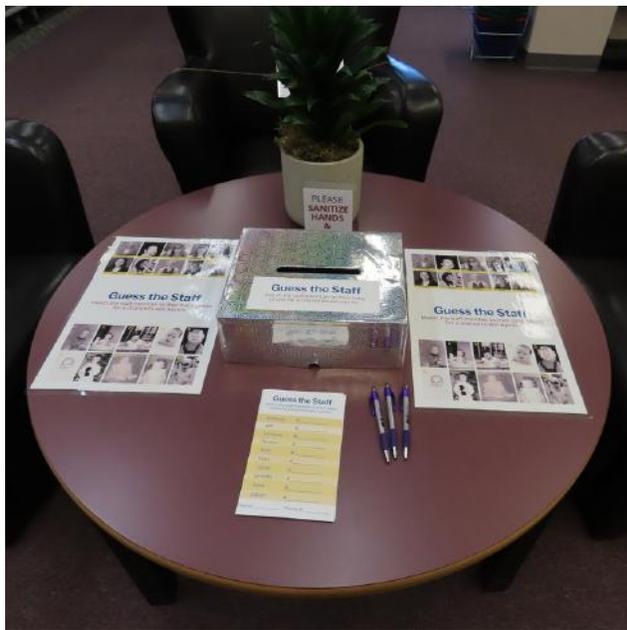
Our library staff are here because they are passionate about reading, learning and making a difference in peoples' lives. They are here because 100 years from now when that student looks through the archives of 2020, those articles will read of great things the library was and great things the library staff did.

Thank-you to my wonderful staff and to our supportive Board. The trail of excellence all of you leave behind every day really will make a difference.



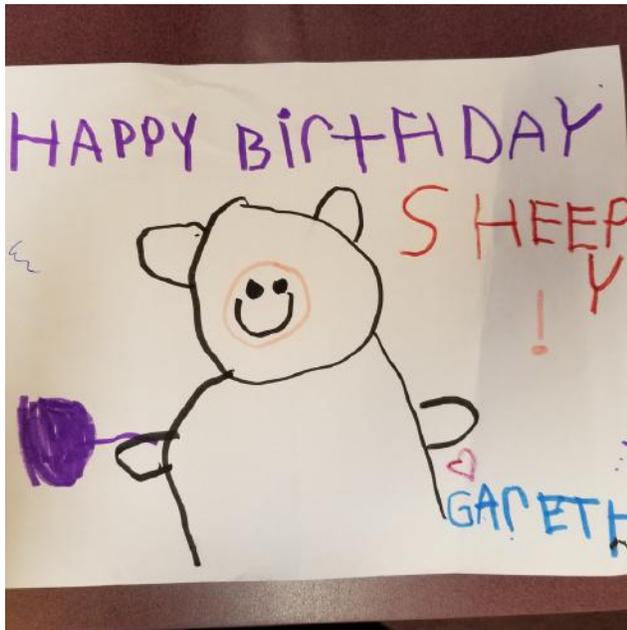
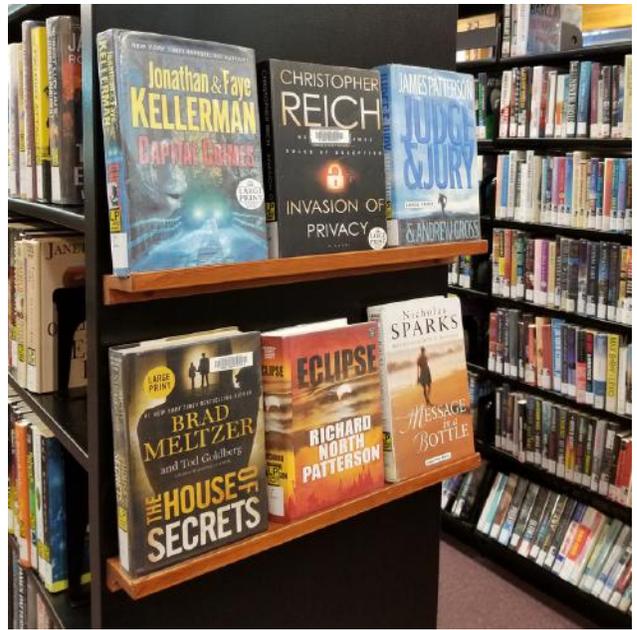
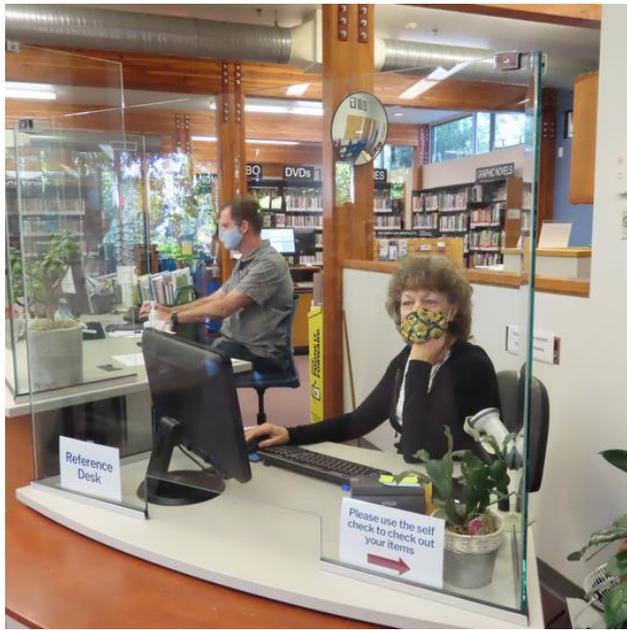






Aug 17  
Another compliment for  
the take out bags.  
14 books in 2 bags.  
+ they hadn't read  
any of them!  
Great job





# ACCOMPLISHMENTS

## Takeout Bags

Phase 2 of our official re-opening plan allowed us to offer a "Takeout Service" to patrons - with a special option called 'Surprise Me". This proved quite popular and still continues today. From June 1st to September 15th our staff personally filled almost 4,500 Takeout bags! Bags were quarantined for three days prior to patrons picking them up.



## Technology Assistance

Technology assistance has been an imperative service during COVID. Our one-on-one technology sessions has helped isolated and vulnerable individuals access online services such as eBooks, COVID information, and games, as well as communication channels, such as Zoom, Facebook, and text messaging. These technology sessions has enabled these patrons to feel confident and comfortable embracing the technology that surrounds them.

# ACCOMPLISHMENTS

## Programs

Adult programming has included Dickens Christmas, card making, knitting, ukulele, pound exercise, Spanish and much more.

Children have been delighted with an incredible array of programs including, live interactive storytime with Talia and Sheepy done on Zoom, treasure hunts, crafting, storywalks through the gardens at Rockwood Lodge, yoga, magic, pound exercise, SPCA animal talks and much more.



# ACCOMPLISHMENTS

## STEAM Kits

24 incredible STEAM (science, technology, engineering, arts and math) Kits for children were created using a one-time provincial grant for technology. With names like Ozmo, Code n Go, Botley and Solar System, these hands on kits are sure to inspire and intrigue!



## Genealogy

Tracing the lives of those who experienced the world in a completely different way is both addictive and close to all-consuming. It's like a puzzle, working back through time and increasing ancestors and families with every added branch. Here at the library, our one-on-one sessions help people to discover their ancestors. In the past year, our genealogy tutor helped patrons break down brick walls, learn new skills, and make those important connections to the past in a myriad other ways.

# ACCOMPLISHMENTS

## Improved Library Space

Many improvements in the library were made including: creating a “Room of Requirement” for private one on one technology assistance, genealogy tutoring, exam invigilation, small meetings and children’s programming material storage. End caps on the shelves, custom fit desk ledges, custom shelving, extra staff work area and many physical changes to the layout were also made during the year to help create a better patron experience.

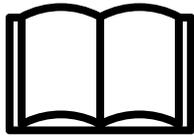


# FACTS & FIGURES



**37,533**

reference and general questions



**50,609**

items in the library



**410**

new library memberships



**9315**

wifi users



**39,089**

website visits



**15**

exam invigilations



**243**

one-on-one technology appointments



**304**

volunteer hours (Jan and Feb only)

# FINANCIAL HIGHLIGHTS

## Operating Revenue

Local Government	\$828,720
Provincial Grants	\$77,183
Donations and Other Grants	\$18,914
Library Revenue	\$10,483
Interest Income	\$1,282
<b>Other Income</b>	
Federal Grants	\$171,440
<b>TOTAL</b>	<b>\$1,108,022</b>

## Capital Revenue

Capital Reserve Fund	\$1,501
<b>TOTAL</b>	<b>\$1,501</b>

**TOTAL REVENUE** **\$1,109,523**

## Operating Expense

### Administation

Salaries and Benefits	\$640,139
Building Maintenance	\$27,662
Office and Communications	\$34,353

### Operations

Acquisition and Processing	\$97,693
Programming and Promotior	\$18,748
Computer and IT Services	\$10,844
<b>TOTAL</b>	<b>\$829,439</b>

## Capital Expense

Depreciation Expense	\$32,821
<b>TOTAL</b>	<b>\$32,821</b>

**TOTAL Expense** **\$862,260**

# THE TEAM

## Library Staff

Rose Toenders, 30 years

Beth Dodds, 22 years

Lorinda Waite, 16 years

Janette Hellmuth, 14 years

Teresa Eckford, 12 years

Jeff Wadge, 5 years

Claire DeVries, 4 years

Sam Iversen, 4 years

Stephanie Anderson, 3 years

Sarah Donner, 3 years

Cheryl Pedersen, 3 years

Gillian Smith, 2 year

Gayle Norman, 1 year

Cathy Calder, 1 year

MJ Leitner, 1 year

Leianne Emery, 1 year

Talia Walkey, 1 year

## Board of Trustees

Pat Harvey, Board Chair

Ann Hopkins, Board Vice Chair

Beverly Shimazaki, Treasurer

Ruth Moore, Board Member

Garry Nohr, Board Member

Jack Young, Board Member

Spencer Keys, Board Member

Susan Egerman, Board Member

Rhian Piprell, Board Member

Alton Toth, DOS Representative

Lori Pratt, SCR D Representative

## Contact

(604) 885-3260

[info@sechelt.bclibrary.ca](mailto:info@sechelt.bclibrary.ca)

[sechelt.bclibraries.coop](http://sechelt.bclibraries.coop)

5797 Cowrie Street

PO Box 2104, Sechelt, BC

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