Director's Report
Sechelt Public Library

January 30, 2021 - February 27, 2021
By Leianne Emery

Introduction

For myself and our staff, February 2021 has been incredibly busy with reporting, budgets, presentations, meetings, grant reports, grant assessments, programming, cataloguing, new book arrivals, subscriptions, weeding, designing marketing materials, patron interactions, community partnerships and human resource issues. Because we are now open on Saturdays, it allows us the space in the staff area, and thus the opportunity, to find any volunteers who are willing to come back. Most volunteers are not willing to come back at this time but we have found two. This will give us great relief from the enormous amounts of shelving we must now do which normally, under non-COVID times, was done by our large group of generous volunteers all year long.

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1. AGM Preparation

The Annual general Meeting of the Sechelt Public Library will be held on March 27, 2021 via zoom.

Nominations
As per the Policy Manual, a Nomination Package has been created and will be available for pick up in the library. Copies were included in Meeting Agenda Package and include:
        Nomination Package Introduction - 2021
        Nomination Form - 2021
        Nomination Fact Sheet - 2021

Nominating Committee
This ad hoc committee technically should be established on or before October 31st of each year and consist of the Chair and one or more of the Board members

Ads:
Ads are being created and will be placed in both newspapers early in March.

Zoom Link for AGM:
Jack Young will set up an AGM zoom meeting link so we can have it on the website with the Agenda

Agenda:
Is created in Draft Form and almost ready to go.

2. Meetings and Partnerships this Month

SCRD Budget Round 1
Elder College
Interlink AAG
ABCPLD 2-day course
ABCPLD Meetings (2)
Seniors Planning Table Technology Subgroup
Seniors Planning Table
Literacy Coalition

3. Funding Payments

We have received to date Q1 payments from the SCRD and DOS. The DRAFT Funding and Service Agreement addresses the percentages and timing of each of the Funders obligations.

4. 5-Year Funding Agreement and Budget Negotiations

Sunshine Coast Regional District (SCRD):

Pre-Budget - November 5, 2020
- "old" budget at 4% 4% 4% 4% 4%
- FS to Sep 2020
- Written Report

Budget Round 1 – February 1, 2021
- Written report
- Revised 5-year detailed budget requesting 2.5%, 4%, 3%, 3%, 4%
- Budget Summary
- Speech I gave

Corporate and Administrative Services Committee – February 25, 2021 (observing guest only)
- 3 main items were discussed
  - Funding and Service Agreement was received (funding partners and myself worked on this over the summer and into the fall)
  - 5 Year Agreement – as opposed to 1 year
  - % increase request
- Result: There was no consensus among the councilors regarding the last two bullet points. Therefore, it resulted in:
  Recommendation No. 3 *Sechelt Public Library Draft Funding and Service Agreement*

  THAT the report titled Sechelt Public Library Draft Funding and Service Agreement be received;

  AND THAT the Sechelt Public Library Draft Funding and Service Agreement report be referred to the 2021 Round 2 Budget meetings on March 4 and 5, 2021;

  AND FURTHER THAT the Sechelt Public Library be invited to attend as a delegation at the 2021 Round 2 Budget meetings on March 4 and 5, 2021, providing a service plan in relation to funding increases over the term of a 5-year agreement.

District of Sechelt (DOS):

Council of the Whole Meeting – March 10, 2021 at 3pm
- We are invited to participate and have prepared a written presentation and budget summary to go along with our budget request

Sechelt Indian Government District (SIGD)
- Chief Paul was on the SCRD meeting Feb 25 and there was some discussion about the SIGD population % contribution to the library which will be discussed at a later date this year

5. STEAM kits

STEAM = Science, technology, engineering, art and math. $3600 of our technology grant is going towards the first 24 STEAM kits. So far, 24 kits have been fully developed, 10 have been fully catalogued and we are aiming for two additional catalogues a week. These are a hot ticket on the wait list! We also received a donation for $100 which was specifically requested towards music – which means that we can purchase a ukulele and music for another STEAM kit.

6. Spring Break Programs

Our Technology Coordinator and Adult Programmer teamed up to pull together am incredible Spring Break Program for children. We will be advertising in the newspaper early March.

Virtual Fun

All Spring Break programs will be virtual or physically distanced.

online — via Zoom

— in person

Keep an eye out for these symbols to indicate how to program is being run.

Registration

All programs require registration. Visit the Sechelt Library, or call (604) 885-3260 to register before sports fill up.

Ask any staff member for more information about the classes!

SECHELT LIBRARY
Space to think

Hours

Monday:	10-5
Tuesday:	10-5
Wednesday:	10-6
Thursday:	10-5
Friday:	10-5
Saturday:	10-3
Sunday:	Closed

Contact

📞 (604) 885-3260
✉ info@sechelt.bclibrary.ca
⬤ @secheltlibrary
⬤ @secheltlibrary
⬤ @secheltlibrary

SECHELT LIBRARY
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Spring Break Program Guide

Crafting

Monday, March 15th. 2:00-3:00.
Ruth Moore leads several exciting crafting projects. Pick up a supplies package from the Sechelt Library with everything you need to make the crafts.
Age 4-7.

Storytime

Tuesday, March 16th & 23rd. 10:30-11:00.
Join Talia and Sheepy for immersive, engaging, and hilarious storytime!
Age 0-7.

Treasure Hunt

Wednesday, March 17th. 10:00-5:00.
Join us for an outdoor Treasure Hunt. Get ready to solve clues! All ages.

Magic Show

Thursday, March 18th. 1:00-2:00.
Lippy the magician will demonstrate several magic tricks, and will even show you have to do a few yourself! Ages 6-12.

Yoga

Friday, March 19th. 10:30-11:00 ages 2-5. 11:30-12:00 ages 6-10.
Yogi Julie Morgan will be teaching two yoga classes! This is a great way to get out some energy, or relax!
Age 2-10.

SPCA Day

Monday, March 22nd. 1:00-2:00.
Learn about your favourite animals, the SPCA, and your and pets! Perfect for animal lovers. Age 8-12.

Pound Fitness

Wednesday, March 24th. 1:00-2:00.
POUND, taught by MJ Leitner, is a drumming inspired workout, perfect to get out some excess energy. Age 7-12.

Drag Queen

Thursday, March 25th. 1:00-2:00.
Drag Queen Chris Orchani will be reading a story and ?????
Age 8-12.

Acting Class

Friday, March 26th. 1:00-2:00
Join Driftwood Theatre teachers Elizabeth and Gabe for fun Drama activities including concentration games, improvisation exercises, character work, and story building!
(No experience necessary)
Age 9-14

7. Programming for February and into March

- Card Making Classes Adults
- Card Making Classes Children
- Storytime with Talia and Sheepy
- Pound Exercise Classes
- Children's Outdoor Storywalks
- Genealogy Tutoring
- Technology Assistance One on One
- Tax Services
- Writers Workshops
- Spanish café
- Financial Talks
- Book Club
- Chair Yoga
- Ragtime Musical and Lecture

8. Provincial Grant Report

Along with every dollar we receive there comes an obligation to report. For the 2020 the annual grant received by the Province of BC we will have to submit the following:

- Technology Grant Report (submitted)
- SOFI (Statement of Financial Information) being developed now
- Provincial Funding Grant Report (very specific process requested by the province) **(attached in email)**

9. Grant Applications

We are in the midst of applying for three separate (and exhausting) grant applications and will have more details in the March 2021 Directors Report.

10.   Sechelt Library new Advertising for Mask Protocol

Our very own Sechelt Library mascot, Rolo, volunteered to help us in our latest advertising campaign for Proper Mask Wearing Protocol. We will be formatting this into 11 x 17 posters - with words - and placing all over the library.