

# SECHELT PUBLIC LIBRARY ASSOCIATION BOARD MEETING MINUTES

**January 30, 2021**

Via Zoom Teleconferencing due to COVID-19 restrictions

*Our library is a vital part of the community and a welcoming gateway to ideas, knowledge and information for life-long learning and enjoyment.*

**Present:** Pat Harvey (Chair), Ann Hopkins (Vice Chair), Beverly Shimazaki (Treasurer), Susan Egerman, Jack Young, Garry Nohr, Ruth Moore, Rhian Piprell, Lori Pratt (SCRD Rep), Janice Kuester (DoS Rep), Leianne Emery (Director).

**Guest:** Darnelda Siegers (DoS Mayor), Bernadette Richards, recorder.

## **1. Call to order**

Pat Harvey, Board Chair, called the meeting to order at 9:00 a.m. Pat acknowledged that we are meeting on the unceded ancestral and traditional lands of the shíshálh Nation and thanked them for their generosity.

## **2. Approval of the amended Agenda**

The agenda was amended to switch the order of 5.2 Chamber of Commerce item before 5.1 Municipal Library discussion.

**Rhian Piprell/Jack Young: That the amended agenda be adopted. CARRIED**

## **3. Business arising: None.**

## **4. Library Director's Report: December 2020, January 2021**

Leianne Emery answered questions board members had about her full written report.

**The community room** is not being used for quarantining books, but it is still being used sporadically. The Library is working in conjunction with District of Sechelt staff on scheduling for community room usage.

**Lori Pratt/Beverly Shimazaki: Move to accept the Director's report. CARRIED**

## **5. New Business**

**5.1 Idea to move municipal building to Dusty Road.** Sechelt Chamber of Commerce Chair, John Henderson, and ED, Ed Pednaud, offered to talk to the library board about the Chamber's idea to move the municipal office to Dusty Road and have the library relocated to the ground floor of residential building not yet built in order to redevelop Block 7 for high-density housing. It was agreed that **Leianne Emery** will acknowledge the emailed letter received from John Henderson and the phone received from Ed

Pednaud, the Executive Director of the Sechelt Chamber of Commerce. At the Board Meeting, the matter was discussed with Mayor Siegers in attendance.

## **5.2 To be or not to be a Municipal Library (governance discussion)**

Susan Egerman led a robust conversation about the pros and cons of moving from being a Public Library Association (PLA) to a Municipal Library, following from her full report in the board package.

Mayor Darnelda Siegers made it clear the DoS is taking their direction from the library board as to which governance model the board wants to use. She suggested that after the budgeting cycle is done, the library board engage the SCRD and DoS in a conversation to explore the implications of changing the governance model.

Lori Pratt, SCRD, agreed, and said the SCRD understands the importance of having a dynamic public library.

**Ann Hopkins/Susan Egerman: Move to continue the discussion on becoming a municipal library. CARRIED**

## **6. Committee Reports**

### **6.1 Policy Committee: Beverly Shimazaki**

Beverly walked the board through the updated and new policies regarding Capital and Contingency Reserve Funds. It was noted that each fund will be held in its own bank account.

**Beverly Shimazaki/Rhian Piprell: Move acceptance of the changes to the wording of Policy 13.5.4 Capital Reserve Fund – Capital Campaign, and the addition of two new Policies 13.5.5 Capital Reserve Fund – Library Assets, and 13.5.6 Contingency Reserve Fund – Operating. CARRIED**

## **7. Liaison Reports:**

**Garry Nohr** noted that he will be looking for a replacement for his liaison position with Interlink. This will be determined post AGM.

## **8. Business**

### **8.1 Approval of November 28, 2020, Minutes**

**Ruth Moore/Ann Hopkins: That the minutes of November 28, 2020, be approved as circulated. CARRIED**

### **8.2 Sunshine Coast Regional District (SCRD) Report: Lori Pratt**

The SCRD is in budget meetings all next week, with 500 pages of material to go through. There is a great synopsis of all the things SCRD is dealing with in this week's Local and Coast Reporter. The new wells information is looking good; there has been a bit of a delay for the new wellhead for Church Rd, and we are waiting for approvals from the province and environmental approvals with the Squamish Nation.

### **8.3 District of Sechelt (DoS) Report: Janice Kuester**

There is lots going on as DoS goes into budgets. We're excited to have a new manager and new director of engineering and operations - we are going in the right direction. I am enjoying these meetings and what the library is doing. I'm impressed with what's going on.

### **8.4 Treasurer's Report**

Beverly Shimazaki walked the Board through various line items from the November and December financial statements. She noted that the library had received 100% of funding from all funders by the end of November. She also noted that three sizeable donations to the library were received in December in addition to a recurring monthly donation.

**Beverly Shimazaki/Ann Hopkins: To accept the November Financial Statements as reported. CARRIED**

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## **9. Action Items**

### **5.1 Chamber of Commerce**

**Leianne Emery** will acknowledge their letter was received by the board.

### **5.2 Library governance**

**Pat Harvey** will send article to Darnelda Siegers re: Fort St. John City Council declining the library's request to become a municipal library.

**Everyone** to do more thinking about whether to move toward municipal library status and where we want to take this.

### **Library board members:**

**Leianne Emery** will ensure correct information is available to people interested in being on the library board. Nominations need to be submitted prior to AGM.

**Next Meeting: Saturday, February 27, 2021, 9:00 a.m.**

**Rhian: Motion to adjourn. CARRIED**

**Note: Subsequent to this meeting, via email consultation, the decision was made to move the AGM to March 27, 2021**