

# LIBBY



How to download ebooks and audiobooks

## DOWNLOADING THE APP

### On Android Device

1. Open Google Play Store
2. Search for **Libby, by OverDrive**
3. Click **Install**. Follow on-screen instructions. **\*\*If a payment screen appears, skip it.**
4. The application is displayed as "Libby" on your home screen

### On Apple Device

1. Open App Store
2. Search for **Libby, by OverDrive**
3. Click **get**
4. Click **Install**
5. Enter apple ID password if prompted.
6. The application is displayed as "Libby" on your home screen

### On Windows Computer

1. Open Microsoft Store
2. Search for **Libby, by OverDrive**
3. Click on the **application photo**
4. Click **install**
5. The application is displayed as "Libby"

## SETTING UP YOUR ACCOUNT

1. Open the App
2. Click **yes** for the question "Do you have a library card?"
3. Press **Guess my Library**. If it pulls up your home library, press **This Is My Library**. Otherwise press **No, Keep Looking** and search for your library.
4. Choose **Sechelt Public Library**
5. Enter your library barcode with no spaces and your pin. Your pin is the last 4 numbers of your phone number unless you've changed it.
6. Press **sign in**. Click **Next**.
7. You are now logged in and ready to search for a book.

## NAVIGATING THE APP

### Bottom Menu

Press **Shelf** to see your checked out books and holds. Press **Library** to return to the catalogue to search for books.

### Search the Catalogue:

In the Library view, press **Search For A Book** at the top of the app to bring up the keyboard. You can search for an author, keyword or title.

**\*\*If the book has a headphone symbol, it is an audiobook.**

## HOW TO BORROW A BOOK

Once you've found the book you want, click the image of the book cover. From the next screen:

1. Press **borrow**.
2. Press **borrow** again to confirm.

Books will download automatically when connected to Wi-Fi.

## HOW TO PLACE A HOLD

**If a book is currently checked out by another patron, you can put the book on hold.**

1. Press **Place a Hold** next to the book you want.
2. Press **Place Hold!** To confirm
3. Press **Keep browsing** to look for more books.

## HOW TO RETURN A BOOK

The app will automatically return books at the due date. To return a book early:

1. From your Shelf, Press **Due: \_\_ days**
2. Press **Return Early**
3. Press **Return** to confirm.
4. Check your shelf to confirm that the book has been returned.