

**Sechelt Public Library Association
Board Meeting**

Monday June 20, 2016

Rockwood Lodge Meeting Room 10:00 a.m.

Present : A. Hopkins, L. McCready, D. Siegers, G. Nohr, J. Mandick, B. Shimazaki, G. Smith, R. Toenders

Regrets: S. Rodrigues, J. Rafael, M. Hodgins

1 Call to Order

The meeting was called to order at 10:15 with Ann Hopkins in the Chair.

2 Approval of Agenda

It was duly moved and seconded:

That the Agenda be adopted with the change of: Next Meeting August 15, 2016

CARRIED

3 New Business

3.1 Progress Report on Renovation and Renewal Project and Next Steps

A. Hopkins presented the following Timeline for Renovation and REnewal Project:

- June 10: DIALOG plan for second storey
- June 20 DIALOG library package
- June 30: R&R Committee board invited
- July 27: Planning and Community Development Committee
- Aug 3: Council Meeting
- August 31: Tender
- End of Sept or beginning of October Construction.

* We will likely call a special board meeting in July to discuss what we want to go forward with to committee and council. Date TBA

3.2 Second Story Concept

A. Hopkins. The DOS Council will be paying the \$2500.00 for the 2nd Story Concept. Much appreciated. D. Siegers. The Managers of the DOS will be looking it over this week.

3.3 Final Report on Community survey

A. Hopkins. The attached report is Complete and Final.

3.4 Archives – Nominating Ann Watson for District of Sechelt Community Contributor Awards

A. Hopkins. Sechelt Public Library is nominating Ann Watson for this award, with her permission.

4. Committees

4.1 Policy Committee

B. Shimazaki. The Finance Policy is in review by L. McCready and B. Shimazaki. The Risk Management Policy is in review by P. Harvey.

4.2 Fundraising and Community Relations Committee

A. Hopkins. J. Rafael, S. Rodrigues, G. Smith and A. Hopkins are working on creating a Donation Policy. It will be ready for review by the Board at the next regular meeting. A marketing plan is under development.

5. Business

5.1 Approval of Minutes May 16, 2016

It was duly moved and seconded:

THAT the minutes be approved as amended : 3.1 line 2 add <be> between to ready.

CARRIED

5.2 InterLINK

A. Hopkins. All is well. Nothing further to report.

5.3 Treasurer's Report

It was duly moved and seconded:

THAT the Treasurer's Report be adopted.

CARRIED

5.4 Librarian's Report

Librarian's report was adopted as circulated.

5.5 SCRD Report

G. Nohr. Update on Watershed issues: Dakota Ridge property: did not buy as below intake; water meter time line extended; looking for leaks in the lines now; fish are okay; AAP for funding to be spread over 30 years (rather than 5 years). First Nations problem settled a major announcement is forthcoming.

5.6 DoS Report

D. Siegers. D. Siegers has been appointed Regional District Board Director for the next 6 months. The Development Cost Charge is currently being updated. Neptune Connector project is being reviewed. This Saturday, June 25, 1-4 pm Housing Focussed Age Friendly Focus Group at the Sechelt Indian Band Hall. Ship-source oil spill preparedness -Response Planning Initiative is being held on Wednesday, June 22nd, 1:30-4:30pm, Capilano University, Sechelt. DoS Council and Staff will be discussing Strategic Planning next week. July 1, 8-10 pm 30 year Celebration at Rotary Friendship Park.

6 Chair's Remarks

Ann Hopkins. Special meeting in July may be necessary. In October a Board self-evaluation will take place to be discussed at the November meeting. There will be no meeting in December. A tour of the Library will be arranged for the August meeting. The meeting will start at 9:30 with the tour before or after.

It has been suggested that the Board Meetings be changed to Saturdays to make it easier for those working during the regular work week to attend.

It was duly moved and seconded:

THAT Board Meetings will be held at 10 am on the 3rd Saturday of each month beginning September 17th, 2016 for a six month trial period.

CARRIED

7 Adjournment

It was duly moved and seconded:

THAT the meeting be adjourned.

Meeting adjourned at 11:10

The next meeting is on Monday August 15, 2016 – 9:30 a.m. in the Community Room.

R. Toenders, Secretary

A. Hopkins, Board Chair