

Sechelt Public Library Association Board Meeting Saturday April 15, 2017		Minutes Rockwood Lodge 10:00 a.m.
<i>Our library is a vital part of the community and a welcoming gateway to ideas, knowledge and information for life-long learning and enjoyment.</i>		
Present:	A. Hopkins, J. Mandick, L. McCready, G. Nohr, B. Shimazaki, D. Siegers, G. Smith M. Hodgins, Chief Librarian/ Secretary	
Regrets:	S. Singerman, J. Young	
1 Call to Order The meeting was called to order at 10:02 with Ann Hopkins in the Chair.		
2 Approval of Agenda It was duly moved and seconded: THAT the Agenda be approved as circulated CARRIED		
3 New Business 3.1 Report Renewal Project A. Hopkins We now have a construction plan ready. Budget has been reduced by \$90,000 to \$1.57 million - DoS parks staff offer of pro bono landscaping work. Mobile bookshelves to be paid by 2020. The total of new and reclaimed space for the library is 20% of our current space. Canada 150 grant project will go ahead at no cost to taxpayers. A working group will meet for a broad discussion of the library’s future plans, review the strategic plan and consider next steps. Health and safety issues in the workroom will be identified and an action plan created.		
3.2 Board Recruitment G. Smith. Janet Falk from Pender Harbour will be a guest at our next Board meeting and meet with our Board Chair.		
3.3 Funding Agreement A. Hopkins. See letter from SCRD Chair Garry Nohr re: initial meeting in May 2017. Discussion that the Board write a letter to Minister of Education asking if a 5 year funding agreement for public libraries is possible. Such an agreement has just been signed for public education.		

<p>4 Committees</p>
<p>4.1 Policy Committee</p> <p>B. Shimazaki presented revised polices and terms of reference.</p> <p>It was duly moved and seconded THAT revised policies 6300, 7400 and 7500 be accepted as circulated. CARRIED</p> <p>It was duly moved and seconded THAT revised terms of reference be accepted as circulated. CARRIED</p> <p>4.2 Fundraising Committee</p> <p>A. Hopkins. Sunshine Coast Credit Union has donated \$3000 to Renewal Project. Donors will be contacted and the change in scope of project explained – renovations will be phased.</p>
<p>5 Chair</p>
<p>5.1 Board Orientation</p> <p>Trustees are attending the following BCLTA courses: J. Young and S. Egerman - TOPS training, A. Hopkins - chairing board meetings.</p>
<p>6 Business</p>
<p>6.1 Approval of Minutes of Board Meeting March 18, 2017</p> <p>It was duly moved and seconded: THAT the minutes of March 18. 2017 be approved as circulated CARRIED</p> <p>6.2 Treasurer’s Report</p> <p>S. Egerman. Financial statement shows library \$15,000 surplus at this time.</p> <p>Re: Renewal Project and capital funds, a “do not exceed” procedure will be put in place to ensure staying within budget.</p> <p>Library has received \$1068.00 from Iris Loewen endowment which sits with the Sunshine Coast Community Foundation.</p>
<p>M. Hodgins will send original Canada 150 grant application to Treasurer to clarify expenses and obligations. Invoices from Project Manager and Class B Schedule</p>

<p>to be directed to DoS CFO D. Stewart as requested.</p> <p>It was duly moved and seconded: THAT the Treasurer’s Report be adopted CARRIED</p>	
<p>6.3 Librarian’s Report.</p> <p>M. Hodgins presented Librarian’s Report as circulated.</p>	
<p>6.4 SCR D Report</p> <p>G.Nohr attended the Association of Vancouver Island and Coastal Communities (AVICC) conference (includes Powell River and Sunshine Coast). Issues discussed included UCBM’s study for an integrity commission, derelict vessels, etc. AVICC voted to request province bring back 20% funding formula for public libraries rather than the current 5% funding.</p>	
<p>6.5 DoS Report</p> <p>D. Siegers has on vacation for the last two weeks. DoS has passed operations budget and is now looking at capital budget. Other current issues include the DBIA bylaw and Chapman Creek holdings.</p>	
<p>7. Adjournment</p> <p>It was duly moved and seconded: THAT the meeting be adjourned. CARRIED</p>	
<p>Meeting adjourned at 11:50</p> <p>The next meeting is on Saturday May 13, 2017 – 10:00 a.m. at the Seaside Center.</p>	
<hr/> <p>M. Hodgins, Secretary April 19, 2017</p>	<hr/> <p>A. Hopkins, Board Chair</p>