



Sechelt Public Library Board

Meeting Minutes
November 16 , 2015

Present:

D. Fivehouse
P. Harvey
A. Hopkins
G. Smith
B. Shimazaki
G. Nohr, SCRD Board Rep
D. Siegers, DoS Council Rep (early departure)
M. Hodgins, Chief Librarian / Secretary

Regrets:

L. McCready

1. Call to order and remarks by Chair

Call to order at 10:00 a.m. with A. Hopkins in the Chair.

2. Approval of Agenda

M/S to approve Agenda of October 19, 2015 Board Meeting as circulated.

D. Fivehouse recommended postponing discussion of presentation in item 4. Members agreed to move forward but limit the time on discussion.

M/S to approve Agenda of October 19, 2015 Board Meeting as circulated. **CARRIED**

3. Introductions

- Board members and art.site group introduced themselves . art.site represented by Bill Baker, Claudia Cuesta and Ike Moula.

4. Presentation and discussion: Art.site**4.1 Presentation**

- Conceptual drawings presented. Rationale of proposed plan: revitalize community by creating a separate identity for the library - new separate entrance and re-alignment of library to south facing entrance and potential future municipal green space. Taking current inefficiencies into account in re-design to create better use of existing space.
- Art.site has provided this conceptual plan "pro bono" as interest in the community but a feasibility study and steering committee needed to move conceptual design to working architectural plan.
- Board members raised questions regarding access to washrooms, access to current community foyer, the cost of levelling the floor in children's area. B. Baker emphasized this presentation is a conceptual plan and that those changes need to be addressed in further design detail.

M/S to proceed in forming steering committee with District of Sechelt and draft a feasibility study for the plan presented by art.site. **CARRIED**

5. New Business

5.1 Holiday Closing Times

- M. Hodgins. Request to adjust holiday closing hours on December 24, 2015 and January 30, 2015 to 12:00 p.m.

M/S to adjust 2015 holiday closing hours as recommended by Chief Librarian.
CARRIED

5.2 Children's fines

- M. Hodgins. Request to remove overdue fines policy from children's items to promote family literacy and support young families.

M/S to remove overdue fines on children's materials as recommended by Chief Librarian. **CARRIED**

5.3 Local Government Funding

- M. Hodgins. Library appreciates the security of the five year funding agreement . Appendix A to the Librarian's Report shows the amount per capita directed to the Sechelt Public Library. Area A provides the lowest per capita amount. The library also supports the Pender Harbour Reading Centre. Chief Librarian would like to begin lobbying Area A for more funds.

M/S that Chief Librarian will discuss the Area A funding level with the Board of the Pender Harbour Reading Centre to gain support for increase funding.
CARRIED

6.0 Committees

6.1 Finance Committee

M/S to approve the 2016 Budget as circulated. **CARRIED**

M/S to approve the 2016 Budget as the Finance Report . **CARRIED**

6.2 Policy Committee

- P. Harvey. The committee appreciates the Chief Librarian's suggestions for changes and updates to the Administrative Policy.

6.3 HR and Succession Committee

- A. Hopkins. Please pass on the names of any potential board members to the Board Chair.

6.4 Nominations

- Lois and Bev will be on extensive leave for holidays. L. McCreedy will return January 13, 2016. B. Shimazaki will return March 1, 2016.

7.0 Business

7.1 Approval of Minutes October 19, 2015.

M/S to approve the 2016 Budget as circulated. **CARRIED**

7.2 No correspondence

7.3 Treasurer's Report

See 6.1

7.4 Librarian's Report

- As circulated.

7.5 SCRD Report

- G. Nohr. The SCRD is looking at feasibility of curbside recycling for Area's B and D.

7.6 DoS Report

- No report as D. Siegers left meeting early.

7.7 Chair

- A. Hopkins. Thank you for your time and we look forward to 2016.

8. Next Board Meeting – Monday January 18, 2016 Rockwood Lodge. 10:00 a.m.

9. Adjournment

M/S to adjourn at 12:00 **CARRIED.**

Minutes submitted by: Margaret Hodgins, Chief Librarian / Secretary _____

Approved by: Ann Hopkins, Chair _____